



Australian
Capital Territory
**BUDGET
2018-19**

Growing services
for our growing city

ACT Long Service Leave Authority

Statement of Intent

**ACT Long Service Leave
Authority**

Statement of Intent

2018-19

LONG SERVICE LEAVE AUTHORITY

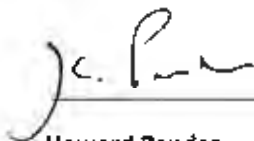
The Long Service Leave Authority is a Territory Authority established under the *Long Service Leave (Portable Schemes) Act 2009*.

This Statement of Intent for 2018-19 has been prepared in accordance with Section 61 of the *Financial Management Act 1996*.

The responsible Minister, Ms Rachel Stephen-Smith, was consulted during the preparation of the Statement of Intent.

The Statement of Intent, which focuses on the 2018-19 Budget year, has been developed in the context of a four year forward planning horizon to be incorporated, as far as practicable, into the Long Service Leave Authority's strategic and business planning processes.

The Long Service Leave Authority's 2018-19 Statement of Intent has been agreed between:



Howard Pender
A/g Chairperson on behalf of the
Governing Board



Andrew Barr MLA
Treasurer



Rachel Stephen-Smith MLA
Minister for Workplace Safety and
Industrial Relations

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Long Service Leave Authority

Purpose

The Long Service Leave Authority (the Authority) was established under the *Long Service Leave (Portable Schemes) Act 2009* (the Act) to administer portable long service leave benefit schemes for workers in the ACT engaged in the building and construction industry, contract cleaning industry, security industry and the community sector. The primary objectives of the Authority are to ensure that:

- the maximum number of eligible employers and their employees are registered with the Authority;
- long service leave payments to employees, contractors, and reimbursements to employers, are made in accordance with the Act;
- employers' contribution levies are collected efficiently and effectively; and
- long service leave funds are invested prudently, with the objective being to ensure a modest long-term surplus of assets over liabilities in matured schemes.

Nature and scope of activities

General activities

The Authority will engage in the following activities in order to achieve its stated objectives:

- undertake day-to-day operational activities, including collecting worker service credit information and levy contributions from employers, along with the processing and payment of all long service leave claims, in an accurate and timely manner;
- investment of employer contributions to ensure there are sufficient funds to meet all long service leave payments;
- undertake regular reviews of the Investment Plan, to keep pace with changing conditions;
- maintain a compliance program to ensure the maximum number of eligible employers and employees are registered in the schemes; and
- monitor the operation of its database to ensure data integrity.

Business Priorities in 2018-19

The Authority will pursue the following priorities in 2018-19:

- continue to review the appropriateness of the current Investment Plan and associated investment arrangements, including the strategic asset allocation;
- maintain a focus on corporate governance reforms, particularly in relation to risk management practices, staff performance management and development processes, and workplace health and safety;

- maintain a strong focus on business continuity and succession planning practices;
- maintain sound working relationships with relevant stakeholder groups; and
- focus on communication opportunities to increase worker knowledge and understanding of the portable long service leave arrangements and entitlements.

Risks

Investment risk

- The Authority is required to prudently invest long service leave employer contributions to ensure that there are sufficient assets to meet long service leave liabilities. A key risk for the Authority is a reduction in the value of funds invested as a result of volatile market conditions. The Authority reviews its investment strategy regularly in light of market conditions.

Information technology risk

- The Authority is heavily dependent on its IT systems, therefore the continued functionality of the system, the integrity of the data and overall system security are significant risks. These risks are mitigated through regular penetration testing, system monitoring and daily database backups. The Authority has a business continuity plan that can restore full operational capability of the IT system within 24 hours, which is tested annually. In addition, system control audits are included as part of the Authority's internal audit program.

Contribution Levy payment risk

- An ongoing risk to the Authority is that eligible employers do not register, declare service for employees or pay the required contribution levy. The Authority mitigates this risk by ensuring that its Compliance Team monitors the activity of covered industries in the Territory and liaises with workers, employers and their representative associations to ensure that all eligible employers and employees are registered. The Authority also works cooperatively with other ACT Government organisations including Procurement, the Office of Regulatory Services and the Building and Construction Industry Training Council.

Key performance indicators for 2018-19 to 2021-22

Objective	Measure	Target	Target	Target	Target
		2018-19	2019-20	2020-21	2021-22
Ensure the maximum number of eligible employers and their employees are registered with the Authority.	Percentage of employer registrations completed within 10 working days of receipt of a correctly completed and verified application form.	98%	99%	100%	100%
	Number of visits to employer sites or premises to ensure that all employees working in the covered industries are registered with the Authority.	90	90	90	90
	Contact registered employees who have not had service recorded for 2 years or more to check if they have been working in a covered industry.	450	500	550	600
	Annual statements made available to employees by 30 September.	100%	100%	100%	100%
Ensure that employers' contribution levies are collected efficiently and effectively.	Percentage of employer returns and payments submitted by due date (five working days after the end of the month following the relevant quarter).	80%	80%	80%	80%
Ensure that payments to employees, contractors and reimbursements to employers are made in accordance with the Act.	Percentage of payments completed within 10 working days of receipt of a correctly completed and verified claim form.	85%	90%	93%	95%
Ensure that long service leave administered schemes' funds are invested to ensure a long-term surplus of assets over liabilities.	Annual net return for each administered scheme on funds under management is in accordance with the Investment Plan.	3.5% above CPI averaged over five years for each scheme	3.5% above CPI averaged over five years for each scheme	3.5% above CPI averaged over five years for each scheme	3.5% above CPI averaged over five years for each scheme

Objective	Measure	Target	Target	Target	Target
		2018-19	2019-20	2020-21	2021-22
Ensure each scheme has adequate assets to meet its liabilities.	The ratio of total assets over total liabilities as at 30 June of the financial year for each administered scheme is maintained at least of the target.	110%	110%	110%	110%

Assessment of performance against 2017-18 objectives

Objective	Measure	Planned 2017-18	Est. Outcome 2017-18	Explanation of variance
Ensure the maximum number of eligible employers and their employees are registered with the Authority.	Percentage of employer registrations completed within 10 working days of receipt of a correctly completed and verified application form.	97%	100%	All applications were processed in the required time frame.
	Number of visits to employer sites or premises to ensure that all employees working in the covered industries are registered with the Authority.	80	80	N/A
	Contact registered employees who have not had service recorded for 2 years or more to check if they have been working in the industry.	400	400	N/A
	Annual statements made available to employees by 30 September.	100%	100%	N/A
Ensure that employers' contribution levies are collected efficiently and effectively.	Percentage of employer returns and payments submitted by due date (five working days after the end of the month following the relevant quarter).	80%	83%	N/A

Objective	Measure	Planned 2017-18	Est. Outcome 2017-18	Explanation of variance
Ensure that payments to employees, contractors and reimbursements to employers are made in accordance with the Act.	Percentage of payments completed within 10 working days of receipt of a correctly completed and verified claim form.	85%	100%	All correctly completed claims were processed within 10 working days of receipt.
Ensure that long service leave administered schemes' funds are invested to ensure a long-term surplus of assets over liabilities.	Annual net return for each administered scheme on funds under management in accordance with the Investment Plan.	3.5% above CPI averaged over five years for each scheme.	6.4% above CPI averaged over five years for each administered scheme.	Solid market returns over the last five year period has resulted in the annualised return above CPI exceeding target.
Ensure each scheme has adequate assets to meet its liabilities.	The ratio of total assets over total liabilities as at 30 June of the financial year for each administered scheme is maintained at least of the target.	110%	Construction: 125% Cleaning:196% Community:138% Security:152%	All four administered schemes are expected to exceed the target as at 30 June 2018.

Employment profile

The Authority's staff are officers of the ACT Public Service, employed under the *Public Sector Management Act 1994*. The Registrar is also the Chief Executive Officer (CEO) of the Authority and a non-voting member of the Authority's Governing Board. The CEO is employed under a long-term executive contract from 2015 to 2018. All the other staff are covered under the ACT Public Service enterprise agreement.

Organisation form

- The organisational structure of the Authority is provided at [Attachment 1](#).

Workplace Health and Safety (WH&S)

- The Authority ensures its operations and practices are in compliance with the *Work Health and Safety Act 2011*. In addition to providing ongoing training and updates on the Act to the staff, the Authority liaises with the Injury Management and Safety Team within CMTEDD for advice on any WH&S issues.
- Over the 2018-19 Budget year, the Authority will continue to implement appropriate and effective work health and safety policy and procedures with the aim of providing ongoing support, preventing injuries to staff and reducing compensation costs where possible.

Consultants and contractors

- The Authority engages external consultants or contractors from time to time in response to the Authority's operational needs. The Authority is bound by the provisions of the *Government Procurement Act 2001* and the *Government Procurement Regulations 2007* when contracting for goods and services.
- The Authority also discloses its use of consultants and contractors in its annual report.

ACT Long Service Leave Authority organisational profile at 30 June 2018

Position	Est. Outcome as at 30/6/18	Est. FTE 2018-19	Years of Service as at 30/6/18	Gender 2017-18	
				M	F
Registrar & Chief Executive (SES 1.2)	1	1	3	-	1
Chief Operations Officer (SOG B)	1	1	9	1	-
Chief Finance Officer (SOG B)	1	1	7	-	1
Senior Operations Manager (SOG C)	1	1	18	1	-
Compliance Manager (ASO 6)	1	1	7	-	1
Finance Manager (ASO 6)	1	1	1	-	1
Operations Manager (ASO 6)	0	1	0	-	-
Benefit Payment Team Leader (ASO 5)	1	1	10	-	1
Benefit Payment Officer (ASO 4)	1	1	4	-	1
Client Service Team Leader (ASO 5)	1	1	3	-	1
Client Service Officer (ASO 4)	2.6	2.6	4,1.5,0.25	1	1.6
Compliance Officer (ASO 5)	1	1	0.25	-	1
Compliance Support Officer (ASO 4)	1	1	1	1	-
Personal Assistant to CEO (ASO 4)	1	1	7	-	1
Total	14.6	15.6		4	10.6

Age of workforce	FTE 2017-18 Actual	FTE 2018-19 Estimate
Under 35 years	4.6	5.6
35 – 55 years	9	9
Over 55 years	1	1

Monitoring and reporting

The Long Service Leave Authority shall satisfy the requirements of the Chief Minister's Annual Report Directions. The Long Service Leave Authority Annual Report will, amongst other things, report against the requirements of this Statement of Intent. The Authority is not funded by budget appropriation and its accounts are not consolidated into the whole of government budget.

Annual reporting

As part of preparations for end of year reporting, the Chief Minister, Treasury and Economic Development Directorate will advise the dates when the following documents are required at the Chief Minister, Treasury and Economic Development Directorate and at the Auditor-General's Office:

- a) Certified financial statements.
- b) Management discussion and analysis.
- c) A full and accurate set of audited financial records for the preceding financial year in the form requested.

Financial arrangements

The budgeted financial statements included in this Statement of Intent reflect the financial activities of the Authority.

In 2018-19 the Authority is expecting to make an overall operating surplus of \$2.226 million. This consolidated result is aggregated from each administered scheme's budgeted 2018-19 operating results below:

- Construction: operating surplus of \$1.704 million;
- Cleaning: operating surplus of \$0.151 million;
- Community: operating surplus of \$0.290 million; and
- Security: operating surplus of \$0.081 million.

Financial statements

Budgeted financial statements for the 2018-19 Budget year, as well as forward estimates for the three financial years commencing 2019-20 appear below. These general purpose financial statements have been prepared in accordance with the ACT's Model Financial Statements and include:

- a) Operating Statement;
- b) Balance Sheet;
- c) Statement of Changes in Equity;
- d) Cash Flow Statement;
- e) Notes to the Financial Statements as appropriate; and
- f) Individual Scheme Financial Statements.

ACT Long Service Leave Authority (Consolidated)
Operating Statement

2017-18	2017-18	2018-19		2019-20	2020-21	2021-22	
Budget	Est. Outcome	Budget	Var	Estimate	Estimate	Estimate	
\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000	
Income							
Revenue							
25,370	Contributions Received	23,928	21,114	-12	21,830	22,534	23,236
2,083	Gains/(Losses) from Investments	176	712	305	938	1,163	1,364
74	Interest Received	99	102	3	105	108	106
0	Net Rental Income	20	0	-100	0	0	0
7,241	Other Income	11,672	11,242	-4	11,726	12,252	12,727
34,768	Total Revenue	35,895	33,170	-8	34,599	36,057	37,433
Expenses							
66	Depreciation and Amortisation	140	162	16	161	153	145
803	Supplies and Services	887	812	-8	809	831	902
26,103	Long Service Leave Benefit	27,657	28,237	2	30,785	32,847	34,868
1,600	Employee Expenses	1,400	1,646	18	1,689	1,730	1,774
194	Other	160	87	-46	89	91	93
28,766	Total Expenses	30,244	30,944	2	33,533	35,652	37,782
6,002	Operating Result	5,651	2,226	-61	1,066	405	-349
6,002	Total Comprehensive Income	5,651	2,226	-61	1,066	405	-349

**ACT Long Service Leave Authority (Consolidated)
Balance Sheet**

Budget as at 30/6/18 \$'000	Est. Outcome as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000	Var %	Planned as at 30/6/20 \$'000	Planned as at 30/6/21 \$'000	Planned as at 30/6/22 \$'000
Current Assets						
2,772	1,745	1,974	13	1,939	1,888	1,877
9,670	9,543	9,754	2	10,139	10,481	10,837
8	8	8	-	9	10	11
160,183	171,309	184,060	7	196,092	207,845	217,600
0	1,045	0	-100	0	0	0
172,633	183,650	195,796	7	208,179	220,224	230,325
Non Current Assets						
482	690	599	-13	520	451	391
584	420	575	37	600	650	590
1,066	1,110	1,174	6	1,120	1,101	981
173,699	184,760	196,970	7	209,299	221,325	231,306
Current Liabilities						
790	768	790	3	740	767	795
118,832	127,133	132,602	4	138,532	151,987	161,786
548	479	496	4	511	527	538
120,170	128,380	133,888	4	139,783	153,281	163,119
Non Current Liabilities						
11,378	11,506	15,979	39	21,343	19,462	19,951
20	26	29	12	33	37	40
11,398	11,532	16,008	39	21,376	19,499	19,991
131,568	139,912	149,896	7	161,159	172,780	183,110
42,131	44,848	47,074	5	48,140	48,545	48,196
EQUITY						
42,131	44,848	47,074	5	48,140	48,545	48,196
42,131	44,848	47,074	5	48,140	48,545	48,196

ACT Long Service Leave Authority (Consolidated)
Statement of Changes in Equity

Budget		Est. Outcome		Planned		Planned	Planned	Planned
as at 30/6/18		as at 30/6/18	as at 30/6/19	Var	as at 30/6/20	as at 30/6/21	as at 30/6/22	as at 30/6/22
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000	\$'000
36,129	Opening Balance	39,197	44,848	14	47,074	48,140	48,545	48,545
6,002	Operating Result for the Period	5,651	2,226	-61	1,066	405	-349	-349
6,002	Total Comprehensive Income	5,651	2,226	-61	1,066	405	-349	-349
42,131	Closing Balance	44,848	47,074	5	48,140	48,545	48,196	48,196

**ACT Long Service Leave Authority (Consolidated)
Cash Flow Statement**

2017-18		2017-18	2018-19		2019-20	2020-21	2021-22
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
25,061	Contributions from Employers and Contractors	25,791	21,617	-16	21,698	22,361	23,059
0	Rental Revenue Received	20	0	-100	0	0	0
226	Other	290	246	-15	255	261	262
25,287	Operating Receipts	26,101	21,863	-16	21,953	22,622	23,321
Payments							
18,932	Payments of Long Service Leave Benefits	14,929	18,295	23	19,491	21,273	24,580
2,381	Payment to Suppliers and Employees	2,213	2,365	7	2,458	2,534	2,624
21,313	Operating Payments	17,142	20,660	21	21,949	23,807	27,204
3,974	NET CASH INFLOWS/(OUTFLOW) FROM OPERATING ACTIVITIES	8,959	1,203	-87	4	-1,185	-3,883
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
800	Proceeds from Sale of Property, Plant and Equipment	0	999	#	0	0	0
230	Proceeds from Sale of Investment Property	0	176	#	0	0	0
0	Proceeds on Sale of Investments	500	70	-86	1,300	1,560	4,130
1,030	Investing Receipts	500	1,245	149	1,300	1,560	4,130
Payments							
500	Purchases of Property, Plant and Equipment	677	0	-100	0	0	0
185	Purchases of Intangibles	80	175	119	105	110	0
4,180	Purchases of Investments	10,685	2,044	-81	1,234	316	258
4,865	Investing Payments	11,442	2,219	-81	1,339	426	258
-3,835	NET CASH FLOWS FROM INVESTING ACTIVITIES	-10,942	-974	91	-39	1,134	3,872
139	NET INCREASE/(DECREASE) IN CASH HELD	-1,983	229	112	-35	-51	-11
2,633	CASH AT THE BEGINNING OF THE REPORTING PERIOD	3,728	1,745	-53	1,974	1,939	1,888
2,772	CASH AT THE END OF THE REPORTING PERIOD	1,745	1,974	13	1,939	1,888	1,877

Notes to the Financial Statements

Significant variations are as follows:

Operating Statement

- contributions received:
 - the decrease of \$1.442 million in the 2017-18 estimated outcome from the original budget mainly reflects the levy rate reduction by 0.4 per cent effective from 1 April 2018 across all four administered schemes; and
 - the decrease of \$2.814 million in the 2018-19 Budget from the 2017-18 estimated outcome is also largely due to the full year impact from the above mentioned levy rate reduction which is partially offset by a forecast moderate growth in the Building and Construction and Community Sector schemes.
- gains from investments:
 - the decrease of \$1.907 million in the 2017-18 estimated outcome from the original budget is mainly due to a substantial part of the investment return (capital growth plus distributions) expected to be allocated in the investment distributions as a result of increased fund turnover due to realised capital gains and index rebalancing; and
 - the increase of \$0.536 million in the 2018-19 Budget from the 2017-18 estimated outcome is mainly due to an expected moderate increase in investment return, in line with the long-term asset rate of return under the strategic asset allocation in the Authority's investment plan.
- other income:
 - the increase of \$4.431 million in the 2017-18 estimated outcome from the original budget is due to higher than anticipated investment distribution from the Authority's investment manager, Vanguard Australia, as discussed above.
- long service leave benefit expenses:
 - the increase of \$1.554 million in the 2017-18 estimated outcome from the original budget and the increase of \$0.580 million in the 2018-19 Budget from the 2017-18 estimated outcome are due to revisions in the actuarial forecast for the present value of the long term long service leave liability for the four administered schemes.

The gradual declining of the consolidated total comprehensive income is mainly due to the levy reduction of 40 basis points for all four administered schemes effective 1 April 2018 and its flow on effect. The Authority reviews the portable long service leave schemes regularly and adjust the levy rates to ensure the assets over liability ratio for all schemes are kept at or towards the current target of 110 per cent.

Balance Sheet

- cash:
 - the decrease of \$1.027 million in the 2017-18 estimated outcome from the original budget is mainly due to the levy rate reduction by 0.4 per cent effective from 1st April 2018 for all four schemes.
- investments:
 - the increase of \$11.126 million in the 2017-18 estimated outcome from the original budget is mainly due to higher than expected investment return to be achieved in 2017-18 and higher than anticipated additional investment made during the year due to excess cash from lower than forecast payments of long service leave claims and corporate expenses; and
 - the increase of \$12.751 million in the 2018-19 Budget from the 2017-18 estimated outcome is due to expected growth at the long term asset return rate (6.5 per cent) on the actual and anticipated additional investment.
- current and non-current provision for long service leave benefit liabilities:
 - the increase of \$8.429 million in the 2017-18 estimated outcome from the original budget is mainly due to the recently revised actuarial valuation of the present value of the long term long service leave liability, which reflected moderate industry growth mainly in the Building and Construction and Community Sector schemes partially offset by a small reduction in the Contract Cleaning and Security schemes; and
 - the increase of \$9.942 million in the 2018-19 Budget from the 2017-18 estimated outcome is mainly due to the revised actuarial valuation, based on the projected number of workers, wage growth, and other actuarial demographic assumptions, for all administered schemes. While the actuary expected some moderate growth in the long service leave liabilities in the Cleaning Industry and Security Industry schemes, the main growth is expected to come from the Building and Construction scheme (\$4.863 million or 5.08 per cent) and the Community Sector scheme (\$3.703 million or 11.3 per cent).

Statement of Changes in Equity

Variations in the statement are explained in the notes above.

Statement of Cash Flow

Variations in the statement are explained in the notes above. It is worth noting that net cash flow from operating activities in the 2017-18 is estimated to be \$4.985 million (or 125 per cent) higher than the original budget mainly due to lower than expected long service leave payments made in 2017-18 (\$4.003 million or 21 per cent). Cash flow patterns of the four administered schemes vary in accordance with the phase of maturity of each scheme. For example, the Security scheme is cash flow positive for the out years because of a much later scheme commencement date (1 January 2013). The Community Sector scheme is largely cash flow positive in the next two years but is expected to become cash flow negative in year 2021-22. The Building and Construction scheme and the Contract Cleaning scheme are forecast to require supplementary cash flow from investing activities in addition to contributions from employers as these schemes have long matured since they were established in 1981 and 2000 respectively.

Individual Scheme Financial Statements

ACT Construction Industry Long Service Leave Scheme Operating Statement

2017-18 Budget \$'000		2017-18 Est. Outcome \$'000	2018-19 Budget \$'000	Var %	2019-20 Budget \$'000	2020-21 Budget \$'000	2021-22 Budget \$'000
Income							
13,338	Contributions Received	13,410	12,321	-8	12,668	13,005	13,347
1,153	Gains/(Losses) from Investments	0	296	#	417	546	678
31	Interest Received	54	56	4	58	60	62
0	Net Rental Income	20	0	-100	0	0	0
5,300	Other Income	8,205	7,606	-7	7,844	8,149	8,463
19,822	Total Income	21,689	20,279	-7	20,987	21,760	22,550
Expenses							
48	Depreciation and Amortisation	83	79	-5	90	92	93
358	Supplies and Services	372	368	-1	367	376	397
14,980	Long Service Leave Benefit	18,764	17,363	-7	18,233	19,206	20,278
697	Employee Expenses	588	685	16	703	720	738
150	Other	155	80	-48	82	84	86
16,233	Total Expenses	19,962	18,575	-7	19,475	20,478	21,592
3,589	Operating Result	1,727	1,704	-1	1,512	1,282	958
3,589	Total Comprehensive Income	1,727	1,704	-1	1,512	1,282	958

**ACT Construction Industry Long Service Leave Scheme
Balance Sheet**

Budget as at 30/6/18 \$'000	Est. Outcome as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000	Var %	Planned as at 30/6/20 \$'000	Planned as at 30/6/21 \$'000	Planned as at 30/6/22 \$'000	
Current Assets							
1,522	Cash Assets	1,057	1,003	-5	895	784	754
5,834	Receivables	6,080	6,125	1	6,342	6,525	6,710
8	Other	8	8	-	9	10	11
105,827	Investments	111,663	119,164	7	125,929	133,210	140,485
0	Assets Held for Sale	1,045	0	-100	0	0	0
113,191	Total Current Assets	119,853	126,300	5	133,175	140,529	147,960
Non Current Assets							
0	Property, Plant and Equipment	117	109	-7	101	93	85
584	Intangibles	420	575	37	600	650	590
584	Total Non Current Assets	537	684	27	701	743	675
113,775	TOTAL ASSETS	120,390	126,984	5	133,876	141,272	148,635
Current Liabilities							
567	Payables	550	567	3	515	533	552
90,115	Provision for Long Service Leave Benefits	95,617	97,158	2	98,385	101,015	104,761
319	Employee Benefits	282	292	4	302	313	324
91,001	Total Current Liabilities	96,449	98,017	2	99,202	101,861	105,637
Non Current Liabilities							
0	Provision for Long Service Leave Benefits	177	3,499	1,877	7,692	11,146	13,775
9	Employee Benefits	9	9	-	11	12	12
9	Total Non Current Liabilities	186	3,508	1,786	7,703	11,158	13,787
91,010	TOTAL LIABILITIES	96,635	101,525	5	106,905	113,019	119,424
22,765	NET ASSETS	23,755	25,459	7	26,971	28,253	29,211
EQUITY							
22,765	Accumulated Funds	23,755	25,459	7	26,971	28,253	29,211
22,765	TOTAL EQUITY	23,755	25,459	7	26,971	28,253	29,211

**ACT Construction Industry Long Service Leave Scheme
Statement of Changes in Equity**

Budget as at 30/6/2018 \$'000		Est. Outcome as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000	Var %	Planned as at 30/6/20 \$'000	Planned as at 30/6/21 \$'000	Planned as at 30/6/22 \$'000
19,176	Opening Balance	22,028	23,755	8	25,459	26,971	28,253
3,589	Operating Result for the Period	1,727	1,704	-1	1,512	1,282	958
3,589	Total Comprehensive Income	1,727	1,704	-1	1,512	1,282	958
22,765	Closing Balance	23,755	25,459	7	26,971	28,253	29,211

**ACT Construction Industry Long Service Leave Scheme
Cash Flow Statement**

2017-18		2017-18	2018-19		2019-20	2020-21	2021-22
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
13,203	Contributions from Employers and Contractors	14,429	12,801	-11	12,601	12,921	13,259
0	Rental Revenue Received	20	0	-100	0	0	0
200	Other	245	200	-18	207	209	214
13,403	Operating Receipts	14,694	13,001	-12	12,808	13,130	13,473
Payments							
12,734	Payments of Long Service Leave Benefits	11,843	12,500	6	12,813	13,122	13,903
1,055	Payment to Suppliers and Employees	925	1,024	11	1,067	1,077	1,117
13,789	Operating Payments	12,768	13,524	6	13,880	14,199	15,020
-386	NET CASH FLOWS FROM OPERATING ACTIVITIES	1,926	-523	-127	-1,072	-1,069	-1,547
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
800	Proceeds from Sale of Property, Plant and Equipment	0	999	#	0	0	0
230	Proceeds from Sale of investment Property	0	176	#	0	0	0
0	Proceeds on Sale of Investments	500	0	-100	1,100	1,100	1,550
1,030	Investing Receipts	500	1,175	135	1,100	1,100	1,550
Payments							
0	Purchases of Property, Plant and Equipment	34	0	-100	0	0	0
185	Purchases of Intangibles	80	175	119	105	110	0
0	Purchase of Investments	3,500	531	-85	31	32	33
185	Investing Payments	3,614	706	-80	136	142	33
845	NET CASH FLOWS FROM INVESTING ACTIVITY	-3,114	469	115	964	958	1,517
459	NET INCREASE/(DECREASE) IN CASH HELD	-1,188	-54	95	-108	-111	-30
1,063	CASH AT THE BEGINNING OF THE REPORTING PERIOD	2,245	1,057	-53	1,003	895	784
1,522	CASH AT THE END OF THE REPORTING PERIOD	1,057	1,003	-5	895	784	754

**ACT Cleaning Industry Long Service Leave Scheme
Operating Statement**

2017-18		2017-18	2018-19		2019-20	2020-21	2021-22
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
Income							
Revenue							
1,446	Contributions Received	1,180	1,021	-13	1,051	1,081	1,113
6	Interest Received	5	5	-	5	6	6
205	Gains/(Losses) from Investments	0	77	#	91	105	118
576	Other Income	869	846	-3	879	911	940
2,233	Total Revenue	2,054	1,949	-5	2,026	2,103	2,177
Expenses							
1,737	Long Service Leave Benefit	970	1,541	59	1,659	1,781	1,896
169	Employee Expenses	140	166	19	170	174	179
67	Supplies and Services	95	87	-8	86	88	103
1	Other	1	4	300	4	4	4
1,974	Total Expenses	1,206	1,798	49	1,919	2,047	2,182
259	Operating Result	848	151	-82	107	56	-5
259	Total Comprehensive Income	848	151	-82	107	56	-5

**ACT Cleaning Industry Long Service Leave Scheme
Balance Sheet**

Budget		Est. Outcome		Planned		Planned		Planned		Planned
as at 30/6/18		as at 30/6/18		as at 30/6/19	Var	as at 30/6/20		as at 30/6/21		as at 30/6/22
\$'000		\$'000		\$'000	%	\$'000		\$'000		\$'000
Current Assets										
100	Cash Assets	219		127	-42	100		100		100
567	Receivables	725		744	3	771		779		799
13,214	Investments	13,594		14,425	6	15,166		15,872		16,468
13,881	Total Current Assets	14,538		15,296	5	16,037		16,751		17,367
13,881	TOTAL ASSETS	14,538		15,296	5	16,037		16,751		17,367
Current Liabilities										
132	Payables	130		132	2	133		135		140
7,321	Provision for Long Service Leave Benefits	7,086		7,551	7	8,115		9,115		9,739
65	Employee Benefits	54		56	4	57		59		61
7,518	Total Current Liabilities	7,270		7,739	6	8,305		9,309		9,940
Non Current Liabilities										
814	Provision for Long Service Leave Benefits	154		291	89	358		11		0
3	Employee Benefits	5		6	20	7		8		9
817	Total Non Current Liabilities	159		297	87	365		19		9
8,335	TOTAL LIABILITIES	7,429		8,036	8	8,670		9,328		9,949
5,546	NET ASSETS	7,109		7,260	2	7,367		7,423		7,418
EQUITY										
5,546	Accumulated Funds	7,109		7,260	2	7,367		7,423		7,418
5,546	TOTAL EQUITY	7,109		7,260	2	7,367		7,423		7,418

**ACT Cleaning Industry Long Service Leave Scheme
Statement of Changes in Equity**

Budget		Est. Outcome	Planned		Planned	Planned	Planned
as at 30/6/18		as at 30/6/18	as at 30/6/19	Var	as at 30/6/20	as at 30/6/21	as at 30/6/22
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
5,287	Opening Balance	6,261	7,109	14	7,260	7,367	7,423
259	Operating Result for the Period	848	151	-82	107	56	-5
259	Total Comprehensive Income	848	151	-82	107	56	-5
5,546	Closing Balance	7,109	7,260	2	7,367	7,423	7,418

**ACT Cleaning Industry Long Service Leave Scheme
Cash Flow Statement**

2017-18		2017-18	2018-19		2019-20	2020-21	2021-22
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
1,422	Contributions from Employers and Contractors	1,426	1,028	-28	1,060	1,077	1,116
2	Other	5	5	-	5	6	6
1,424	Operating Receipts	1,431	1,033	-28	1,065	1,083	1,122
Payments							
1,188	Payments of Long Service Leave Benefits	787	939	19	1,028	1,128	1,283
236	Payment to Suppliers and Employees	223	249	12	257	258	272
1,424	Operating Payments	1,010	1,188	18	1,285	1,386	1,555
0	NET CASH FLOWS FROM OPERATING ACTIVITIES	421	-155	-137	-220	-303	-433
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
0	Proceeds on Sale of Investments	0	70	#	200	310	440
0	Investing Receipts	0	70	#	200	310	440
Payments							
0	Purchases of Investments	400	7	-98	7	7	7
0	Investing Payments	400	7	-98	7	7	7
0	NET CASH FLOWS FROM INVESTING ACTIVITIES	-400	63	116	193	303	433
0	NET INCREASE/(DECREASE) IN CASH HELD	21	-92	-538	-27	0	0
100	CASH AT THE BEGINNING OF THE REPORTING PERIOD	198	219	11	127	100	100
100	CASH AT THE END OF THE REPORTING PERIOD	219	127	-42	100	100	100

**ACT Community Sector Long Service Leave Scheme
Operating Statement**

2017-18		2017-18	2018-19		2019-20	2020-21	2021-22
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
Income							
Revenue							
9,557	Contributions Received	8,430	6,981	-17	7,280	7,580	7,871
637	Gains from Investments	100	246	146	323	393	437
33	Interest Received	36	37	3	38	39	35
1,255	Other Income	2,421	2,573	6	2,753	2,915	3,019
11,482	Total Revenue	10,987	9,837	-10	10,394	10,927	11,362
Expenses							
18	Depreciation and Amortisation	57	83	46	71	61	52
334	Supplies and Services	368	309	-16	308	318	339
8,351	Long Service Leave Benefits	7,797	8,442	8	9,893	10,757	11,480
654	Employee Expenses	602	711	18	729	747	766
33	Other	3	2	-33	2	2	2
9,390	Total Expenses	8,827	9,547	8	11,003	11,885	12,639
2,092	Operating Result	2,160	290	-87	-609	-958	-1,277
2,092	Total Comprehensive Income	2,160	290	-87	-609	-958	-1,277

**ACT Community Sector Long Service Leave Scheme
Balance Sheet**

Budget as at 30/6/18 \$'000		Est. Outcome as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000	Var %	Planned as at 30/6/20 \$'000	Planned as at 30/6/21 \$'000	Planned as at 30/6/22 \$'000
Current Assets							
1,000	Cash Assets	365	722	98	794	848	873
2,989	Receivables	2,445	2,567	5	2,695	2,830	2,971
37,233	Investments	41,926	45,532	9	49,436	52,570	53,833
41,222	Total Current Assets	44,736	48,821	9	52,925	56,248	57,677
Non Current Assets							
482	Property, Plant and Equipment	573	490	-14	419	358	306
482	Total Non Current Assets	573	490	-14	419	358	306
41,704	TOTAL ASSETS	45,309	49,311	9	53,344	56,606	57,983
Current Liabilities							
91	Payables	88	91	3	92	95	98
21,044	Provision for Long Service Leave Benefits	23,737	25,956	9	29,241	38,432	43,201
157	Employee Benefits	136	141	4	145	147	144
21,292	Total Current Liabilities	23,961	26,188	9	29,478	38,674	43,443
Non Current Liabilities							
7,394	Provision for Long Service Leave Benefits	8,898	10,382	17	11,733	6,756	4,640
5	Employee Benefits	10	11	10	12	13	14
7,399	Total Non Current Liabilities	8,908	10,393	17	11,745	6,769	4,654
28,691	TOTAL LIABILITIES	32,869	36,581	11	41,223	45,443	48,097
13,013	NET ASSETS	12,440	12,730	2	12,121	11,163	9,886
EQUITY							
13,013	Accumulated Funds	12,440	12,730	2	12,121	11,163	9,886
13,013	TOTAL EQUITY	12,440	12,730	2	12,121	11,163	9,886

**ACT Community Sector Long Service Leave Scheme
Statement of Changes in Equity**

Budget as at 30/6/18 \$'000		Est. Outcome as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000	Var %	Planned as at 30/6/20 \$'000	Planned as at 30/6/21 \$'000	Planned as at 30/6/22 \$'000
10,921	Opening Balance	10,280	12,440	21	12,730	12,121	11,163
2,092	Operating Result for the Period	2,160	290	-87	-609	-958	-1,277
2,092	Total Comprehensive Income	2,160	290	-87	-609	-958	-1,277
13,013	Closing Balance	12,440	12,730	2	12,121	11,163	9,886

**ACT Community Sector Long Service Leave Scheme
Cash Flow Statement**

2017-18		2017-18	2018-19		2019-20	2020-21	2021-22
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
9,429	Contributions from Employers and contractors	8,990	6,990	-22	7,206	7,505	7,798
20	Other	36	37	3	38	39	35
9,449	Operating Receipts	9,026	7,027	-22	7,244	7,544	7,833
Payments							
4,789	Payments of LSL Benefits	2,218	4,739	114	5,257	6,543	8,827
980	Payment to Suppliers and Employees	952	969	2	1,002	1,063	1,087
5,769	Operating Payments	3,170	5,708	80	6,259	7,606	9,914
3,680	NET CASH FLOWS FROM OPERATING ACTIVITIES	5,856	1,319	-77	985	-62	-2,081
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
0	Proceeds on Sale of Investments	0	0	-	0	150	2,140
0	Investing Receipts	0	0	-	0	150	2,140
Payments							
500	Purchases of Property, Plant and Equipment	643	0	-100	0	0	0
3,500	Purchases of Investments	6,000	962	-84	913	34	34
4,000	Investing Payments	6,643	962	-86	913	34	34
-4,000	NET CASH FLOWS FROM INVESTING ACTIVITIES	-6,643	-962	86	-913	116	2,106
-320	NET INCREASE/(DECREASE) IN CASH HELD	-787	357	145	72	54	25
1,320	CASH AT THE BEGINNING OF THE REPORTING PERIOD	1,152	365	-68	722	794	848
1,000	CASH AT THE END OF REPORTING PERIOD	365	722	98	794	848	873

**ACT Security Industry Long Service Leave Scheme
Operating Statement**

2017-18		2017-18	2018-19		2019-20	2020-21	2021-22
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
Income							
Revenue							
1,029	Contributions Received	908	791	-13	831	868	905
4	Interest Received	4	4	-	4	3	3
88	Gains from Investments	76	93	22	107	119	131
110	Other Income	177	217	23	250	277	305
1,231	Total Revenue	1,165	1,105	-5	1,192	1,267	1,344
Expenses							
1,035	Long Service Leave Benefit	126	891	607	1,000	1,103	1,214
80	Employee Expenses	70	84	20	87	89	91
44	Supplies and Services	52	48	-8	48	49	63
10	Other	1	1	-	1	1	1
1,169	Total Expenses	249	1,024	311	1,136	1,242	1,369
62	Operating Result	916	81	-91	56	25	-25
62	Total Comprehensive Income	916	81	-91	56	25	-25

**ACT Security Industry Long Service Leave Scheme
Balance Sheet**

Budget		Est. Outcome	Planned		Planned	Planned	Planned
as at 30/6/18		as at 30/6/18	as at 30/6/19	Var	as at 30/6/20	as at 30/6/21	as at 30/6/22
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
Current Assets							
150	Cash Assets	104	122	17	150	156	150
280	Receivables	293	318	9	331	347	357
3,909	Investments	4,126	4,939	20	5,561	6,193	6,814
4,339	Total Current Assets	4,523	5,379	19	6,042	6,696	7,321
4,339	TOTAL ASSETS	4,523	5,379	19	6,042	6,696	7,321
Current Liabilities							
0	Payables	0	0	-	0	4	5
352	Provision for Long Service Benefits	693	1,937	180	2,791	3,425	4,085
7	Employee Benefits	7	7	-	7	8	9
359	Total Current Liabilities	700	1,944	178	2,798	3,437	4,099
Non Current Liabilities							
3,170	Provision for Long Service Leave Benefits	2,277	1,807	-21	1,560	1,549	1,536
3	Employee Benefits	2	3	50	3	4	5
3,173	Total Non Current Liabilities	2,279	1,810	-21	1,563	1,553	1,541
3,532	TOTAL LIABILITIES	2,979	3,754	26	4,361	4,990	5,640
807	NET ASSETS	1,544	1,625	5	1,681	1,706	1,681
EQUITY							
807	Accumulated Funds	1,544	1,625	5	1,681	1,706	1,681
807	TOTAL EQUITY	1,544	1,625	5	1,681	1,706	1,681

**ACT Security Industry Long Service Leave Scheme
Statement of Changes in Equity**

Budget as at 30/6/18	Est. Outcome as at 30/6/18	Planned as at 30/6/19	Var	Planned as at 30/6/20	Planned as at 30/6/21	Planned as at 30/6/22
\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000
745 Opening Balance	628	1,544	146	1,625	1,681	1,706
62 Operating Result for the Period	916	81	-91	56	25	-25
62 Total Comprehensive Income	916	81	-91	56	25	-25
807 Closing Balance	1,544	1,625	5	1,681	1,706	1,681

**ACT Security Industry Long Service Leave Scheme
Cash Flow Statement**

2017-18		2017-18	2018-19		2019-20	2020-21	2021-22
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
1,007	Contributions from Employers and contractors	946	798	-16	831	858	886
4	Other	4	4	-	5	7	7
1,011	Operating Receipts	950	802	-16	836	865	893
Payments							
221	Payments of Long Service Leave Benefits	81	117	44	393	480	567
110	Payment to Suppliers and Employees	113	123	9	132	136	148
331	Operating Payments	194	240	24	525	616	715
680	NET CASH FLOWS FROM OPERATING ACTIVITIES	756	562	-26	311	249	178
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
0	Proceeds on Sale of Investments	0	0	-	0	0	0
0	Investing Receipts	0	0	-	0	0	0
Payments							
680	Purchases of Investments	785	544	-31	283	243	184
680	Investing Payments	785	544	-31	283	243	184
-680	NET CASH FLOWS FROM INVESTING ACTIVITIES	-785	-544	31	-283	-243	-184
0	NET INCREASE/(DECREASE) IN CASH HELD	-29	18	162	28	6	-6
150	CASH AT THE BEGINNING OF THE REPORTING PERIOD	133	104	-22	122	150	156
150	CASH AT THE END OF REPORTING PERIOD	104	122	17	150	156	150

Attachment 1 - Organisational Chart for Long Service Leave Authority

