

ACT COMMUNITY CARE

Objectives

ACT Community Care aims to provide quality community based health and disability services so that the people of the ACT maintain the best health and quality of life in Australia. These services are provided for all sections of the community, individuals, families and groups with special needs and include caring for people with an illness or problem, promoting health or preventing illness and maintaining or improving quality of life.

As a service provider, ACT Community Care has a number of contracts to provide services. ACT Community Care's primary contract is with the Department of Health and Community Care.

2000-01 Highlights

Strategic and operational issues to be pursued in 2000-01 include:

- continually improving services by further developing community based treatment in conjunction with General Practitioners, implementing four newly developed clinical pathways, further developing electronic access to health information and support services, refurbishing the dental service area at the Tuggeranong Health Centre to expand the number of dental surgeries and improve overall efficiency in service delivery, completing the upgrade of residential detoxification and methadone facilities, developing health outcome measures, introducing clinical information systems, achieving an Australian Quality Council Business Excellence Award, and establishing a reporting system to monitor clinical effectiveness;
- providing value for money by continuing activity based costing throughout the organisation to enhance understanding and management of costs, reducing management overheads, and developing strategies to further improve productivity using participative job redesigning processes;
- maximising customers' independence, well being and health by implementing new standardised needs assessments for clients in the Disability Program, reducing adult dental waiting lists and waiting times for restorative treatments and dentures, improving access to services by establishing ambulatory clinics and extending operating hours for simple wound dressings and footcare, piloting alcohol and drug court based assessments in partnership with the Magistrates Court, and establishing a new integrated equipment and appliance service to provide a more comprehensive and easily accessible service for the ACT; and
- achieving staff excellence by offering 23 traineeships in development and disability studies under the Australian Vocational Training system, continuing articulated leadership training for managers and team leaders, and developing partnerships and implementing joint projects with training institutions to respond to current and future workforce educational/skills requirements.

ACT Community Care Operating Statement

1999-00 Budget \$'000		1999-00 Est.Outcome \$'000	2000-01 Budget \$'000	Var %	2001-02 Estimate \$'000	2002-03 Estimate \$'000	2003-04 Estimate \$'000
Revenue							
2 520	User Charges - Non ACT Government	3 317	3 371	2	3 361	3 361	3 361
65 763	User Charges - ACT Government	69 991	69 343	-1	70 149	71 816	72 993
70	Interest	155	70	-55	70	70	70
115	Other Revenue	790	253	-68	253	253	256
1 030	Resources Received free of charge	1 030	1 008	-2	1 008	1 008	1 008
69 498	Total Revenue	75 283	74 045	-2	74 841	76 508	77 688
Expenses							
45 207	Employee Expenses	46 121	47 179	2	47 348	47 607	48 192
6 515	Superannuation Expenses	6 415	6 638	3	6 662	6 698	6 782
19 494	Administrative Expenses	23 534	21 420	-9	21 164	21 790	22 270
1 093	Depreciation and Amortisation	820	960	17	1 163	1 021	1 021
1 249	Grants and Purchased Services	1 279	1 280	..	1 310	1 340	1 372
73 558	Total Expenses	78 169	77 477	-1	77 647	78 456	79 637
-4 060	Operating Result Before Extraordinary Items	-2 886	-3 432	-19	-2 806	-1 948	-1 949
400	Injection for Operating Requirements	400	202	-49	208	208	208
-3 660	Operating Result	-2 486	-3 230	-30	-2 598	-1 740	-1 741
16 413	Accumulated Funds - Start of Period	19 255	15 773	-18	13 873	12 258	10 518
1 076	Capital Injections	1 076	1 330	24	983	0	0
-2 072	Inc/Dec in Net Assets from Admin Restructure	-2 072	0	-100	0	0	0
11 757	Accumulated Funds - End of Period	15 773	13 873	-12	12 258	10 518	8 777

ACT Community Care Statement Of Financial Position

Budget as at 30/6/00 \$'000		Est.Outcome as at 30/6/00 \$'000	Planned as at 30/6/01 \$'000	Var %	Planned as at 30/6/02 \$'000	Planned as at 30/6/03 \$'000	Planned as at 30/6/04 \$'000
Current Assets							
1 062	Cash	50	50	-	50	50	50
382	Receivables	420	794	89	786	786	796
0	Investments	2 832	1 292	-54	772	644	506
187	Inventories	0	0	-	0	0	0
318	Other	318	318	-	318	318	318
1 949	Total Current Assets	3 620	2 454	-32	1 926	1 798	1 670
Non Current Assets							
29 119	Property, Plant and Equipment	30 321	30 168	-1	30 273	29 357	28 439
0	Capital Works in Progress	0	500	#	0	0	0
29 119	Total Non Current Assets	30 321	30 668	1	30 273	29 357	28 439
31 068	TOTAL ASSETS	33 941	33 122	-2	32 199	31 155	30 109
Current Liabilities							
1 683	Creditors	1 682	2 070	23	2 069	2 070	2 071
6 170	Employee Entitlements	7 070	7 449	5	7 827	8 205	8 583
7 852	Total Current Liabilities	8 752	9 519	9	9 896	10 275	10 654
Non Current Liabilities							
6 068	Employee Entitlements	5 855	6 169	5	6 484	6 801	7 117
6 068	Total Non Current Liabilities	5 855	6 169	5	6 484	6 801	7 117
13 920	TOTAL LIABILITIES	14 607	15 688	7	16 380	17 076	17 771
17 148	NET ASSETS	19 334	17 434	-10	15 819	14 079	12 338
REPRESENTED BY FUNDS EMPLOYED							
11 757	Accumulated Funds	15 773	13 873	-12	12 258	10 518	8 777
5 391	Reserves	3 561	3 561	-	3 561	3 561	3 561
17 148	TOTAL FUNDS EMPLOYED	19 334	17 434	-10	15 819	14 079	12 338

ACT Community Care Cashflow Statement

1999-00 Budget \$'000		1999-00 Est.Outcome \$'000	2000-01 Budget \$'000	Var %	2001-02 Estimate \$'000	2002-03 Estimate \$'000	2003-04 Estimate \$'000
2 098	CASH AT BEGINNING OF REPORTING PERIOD	3 082	2 882	-6	1 342	822	694
	CASH FLOWS FROM OPERATING ACTIVITIES						
	Receipts						
68 671	User Charges	73 624	72 916	-1	73 718	75 385	76 562
70	Interest Received	133	70	-47	70	70	70
115	Other Revenue	790	2 216	181	2 463	2 453	2 497
68 856	Operating Receipts	74 547	75 202	1	76 251	77 908	79 129
	Payments						
51 020	Related to Employees	50 731	53 115	5	53 308	53 604	54 272
18 323	Related to Administration	21 606	20 123	-7	20 166	20 792	21 272
1 249	Grants and Purchased Services	1 279	1 280	..	1 310	1 340	1 372
0	Other	0	2 249	#	2 202	2 200	2 251
70 592	Operating Payments	73 616	76 767	4	76 986	77 936	79 167
-1 736	NET CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES	931	-1 565	-268	-735	-28	-38
	CASH FLOWS FROM INVESTING ACTIVITIES						
	Payments						
371	Purchase of Property, Plant and Equipment	2 202	1 305	-41	768	100	100
371	Investing Payments	2 202	1 305	-41	768	100	100
-371	NET CASH INFLOW/(OUTFLOW) FROM INVESTING ACTIVITIES	-2 202	-1 305	41	-768	-100	-100
	CASH FLOWS FROM FINANCING ACTIVITIES						
	Receipts						
1 076	Capital Injection from Government	1 076	1 330	24	983	0	0
1 076	Financing Receipts	1 076	1 330	24	983	0	0
	Payments						
5	Repayment of Finance Lease	5	0	-100	0	0	0
5	Financing Payments	5	0	-100	0	0	0
1 071	NET CASH INFLOW/(OUTFLOW) FROM FINANCING ACTIVITIES	1 071	1 330	24	983	0	0
-1 036	NET INCREASE/(DECREASE) IN CASH HELD	-200	-1 540	-670	-520	-128	-138
1 062	CASH AT THE END OF THE REPORTING PERIOD	2 882	1 342	-53	822	694	556

Notes to the Financial Statements

Significant variations are as follows:

Operating Statement

- user charges – non-ACT Government: the increase of \$0.797m from the original budget to the estimated outcome in 1999-2000 mainly reflects additional revenue from NSW clients.
- user charges – ACT Government:
 - the increase of \$4.228m from the original budget to the estimated outcome in 1999-2000 reflects agreed variations to the Purchase Contract with the Department of Health and Community Care. The major adjustments include:
 - funding for Canberra's Own Options of Living (COOOL) houses at Fisher and Macquarie (\$1.110m);
 - IT modernisation (\$1.141m);
 - reforms in the Alcohol and Drug Program (\$0.383m);
 - additional outputs (\$0.441m);
 - the childhood asthma collaboration (\$0.280m);
 - community methadone payments and officer (\$0.258m);
 - additional clients in the Disability Program (\$0.428m);
 - the naltrexone trial (\$0.059m);
 - Hepatitis B immunisation (\$0.054m); and
 - an additional podiatrist (\$0.030m).
 - the decrease in 2000-01 of \$0.648m is largely due to one-off funding from the Department of Health and Community Care in 1999-2000 primarily for:
 - IT modernisation costs (\$1.100m);
 - reforms in the Alcohol and Drug Program (\$0.383m);
 - services at the COOOL house in Fisher (\$0.435m);
 - removal of the wholesale sales tax (\$0.175m); and
 - reduction in the cost of allied health services provided to inpatients at The Canberra Hospital (\$0.250m).
 - the decrease is partially offset by funding for price increases (\$1.115m)
 - other agreed adjustments with the Department of Health and Community Care (\$0.322m);
 - the transfer of costs for Building 7 (Detoxification Unit) from The Canberra Hospital (\$0.213m); and
 - expected payments from TCH for allied health services to Hospital in The Home (HITH) clients (\$0.089m).

- other revenue: the increase of \$0.675m from the original budget to the estimated outcome in 1999-2000 mainly relates to reimbursements from prior years and unexpected donations and grants. The decrease in 2000-01 mainly relates to one-off revenue in 1999-2000 for prior years' reimbursements, donations and grants.
- employee and superannuation expenses: the increase of \$0.814m from the original budget to the estimated outcome in 1999-2000 mainly reflects expenses associated with agreed variations to the Purchase Contract with the Department of Health and Community Care.
 - the major increases include;
 - expenses for reforms in the Alcohol and Drug Program (\$0.234m);
 - COOL houses at Fisher and Macquarie (\$0.610m);
 - additional outputs (\$0.4m);
 - the childhood asthma collaboration (\$0.230m);
 - community methadone officer (\$0.050m);
 - additional clients in the Disability Program (\$0.227m);
 - the naltrexone trial (\$0.037m);
 - Hepatitis B immunisation (\$0.054m);
 - an additional podiatrist (\$0.015m); and
 - costs associated with additional clients from NSW (\$0.380m).
 - The increase is partially offset by;
 - a reduction in superannuation expenses (\$0.1m);
 - an internal adjustment during 1999-2000 to recognise the cost of agency staff as an administrative expense (\$0.796m); and
 - under-expenditure as a result of some unfilled positions and reduced use of casual staff (\$0.659m).
 - The increase of \$1.281m in 2000-01 is due to;
 - expected salary increases (\$0.635m);
 - one-off under-expenditure in 1999-2000 primarily as a result of reduced use of casual staff and some unfilled positions (\$0.758m);
 - additional clients from NSW and other organisations (\$0.534m); and
 - other adjustments agreed with the Department of Health and Community Care (\$0.254m).
 - This is partially offset by:
 - one-off expenses in 1999-2000 for Alcohol and Drug Program reforms (\$0.234m);
 - the naltrexone trial (\$0.037m);
 - services at the COOL house in Fisher (\$0.225m);
 - the childhood asthma collaboration (\$0.124m); and

- cost reductions for allied health services provided to inpatients at The Canberra Hospital (\$0.250m)
- administrative expenses: the increase of \$4.040m from the original budget to the estimated outcome in 1999-2000 mainly reflects expenses associated with agreed variations to the Purchase Contract with the Department of Health and Community Care.
 - the major increases include expenses for;
 - IT modernisation (\$1.141m);
 - reforms in the Alcohol and Drug Program (\$0.149m);
 - COOOL houses at Fisher and Macquarie (\$0.5m);
 - the childhood asthma collaboration (\$0.051m);
 - community methadone payments (\$0.199m);
 - additional clients in the Disability Program (\$0.201m); and
 - the naltrexone trial (\$0.022m);
 - additional clients from NSW (\$0.142m);
 - increased costs associated with agency staff (\$1.424m); and
 - additional IT modernisation costs (\$0.761m)
 - This is partially offset by delayed expenditure on the implementation of the Community Health Information System (CHIS) (\$0.485m).
 - The decrease of \$2.114m in 2000-01 is largely due to:
 - one-off expenses in 1999-2000 for IT modernisation (\$1.861m);
 - increased use of agency staffing (\$0.629m);
 - Alcohol and Drug Program reforms (\$0.149m);
 - services at the COOOL house in Fisher (\$0.210m);
 - the naltrexone trial (\$0.022m);
 - the removal of the wholesale sales tax (\$0.175m); and
 - decrease in transport costs for aged day care clients (\$0.2m).
 - This is offset by:
 - funding for price increases (\$0.449m);
 - other agreed adjustments with the Department of Health and Community Care (\$0.162m);
 - the transfer of costs for Building 7 (Detoxification Unit) from The Canberra Hospital (\$0.213m);
 - increased expenditure on the Community Health Information System (CHIS) (\$0.183m); and
 - costs associated with additional clients from NSW and other organisations (\$0.141m).

- depreciation: the decrease of \$0.273m from the original budget to the estimated outcome in 1999-2000 reflects a correction to the original estimate and a flow on of the impact of a valuation of land and buildings as at 30 June 1999. The increase in 2000-01 reflects the implementation of e-Service initiatives and the Community Health Information System (CHIS) and the full year effect of some leasehold improvements and asset purchases.
- injection for operating requirements: the decrease in 2000-01 reflects a reduction in transport costs from ACTION.
- decrease in net assets from admin restructuring: the decrease in 1999-2000 was for the transfer of the provision for employee entitlements for allied health staff transferred from The Canberra Hospital and the transfer of associated assets.
- capital injections: the amount for 2000-01 comprises;
 - \$0.725m for the implementation of the Community Health Information System;
 - \$0.3m for the refurbishment of the dental area in the Tuggeranong Health Centre;
 - \$0.2m for minor new works; and
 - \$0.105m for electronic service delivery initiatives.

Statement of Financial Position

- total assets: the increase from the original budget to the estimated outcome in 1999-2000 is mainly due to:
 - an increase in investments from additional revenue; and
 - delayed expenditure for the Community Health Information System and an increase in property, plant and equipment.
 - This is partially offset by a decrease in inventories for dental supplies, which was transferred to the Business Services Bureau during 1999-2000.
 - The decrease in 2000-01 is due to;
 - a reduction in cash mainly to meet expenditure for the Community Health Information System that was delayed in previous years; and
 - additional expenses particularly for positions that were vacant in 1999-2000 but which are expected to be filled in 2000-01.
 - This is partially offset by an increase in non-current assets mainly for capital works in progress associated with the refurbishment of the dental area at the Tuggeranong Health Centre.
- total liabilities: the increase in 2000-01 is due to growth in the provision for employee entitlements and the anticipated increase in creditors as a result of increased expenditure and the GST.

Capital Works

Departmental

	Estimated Total	Expenditure Previous	2000-2001 Estimated	2000-2001 Financing	Expected Completion
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	Cost \$'000	Years \$'000	Expenditure \$'000	\$'000	Date
New Capital Works					
Tuggeranong Health Centre - Dental Refurbishment	*568	-	300	300	Sept 2001
Minor New Works	200	-	200	200	March 2001
Total New Capital Works	768	-	500	500	
Total Capital Works	768	-	500	500	

Note:

* Financing for Tuggeranong Health Centre – Dental refurbishment is \$0.300m in 2000-01 and \$0.268m in 2001-02.

2000-01 Supplementary Capital Works Program

	Estimated Total Cost \$'000
Construction	
Belconnen Health Centre Refurbishment Stages 3, 4, 5 and 6	2 032
Total Supplementary Program	2 032

