DEPARTMENT OF DISABILITY, HOUSING AND COMMUNITY SERVICES

Objectives

The establishment of the Department was announced by the Chief Minister on 19 June 2002, in response to the ACT Health Review and the Gallop Inquiry into Disability Services. The Department will bring together responsibilities for public and community housing services and policy, disability services, policy and planning, concessions, community services and facilities, supported accommodation and therapy services. In bringing these related functions together in one organisation, the Department provides a more integrated approach to the development of policy and the delivery of community services.

The Department aims to ensure that services, policies and planning for people with a disability respond appropriately to their needs, reflect best practice and empower them and support their families and carers to make choices regarding the nature of their care. The new Department will deliver and manage services of a high standard, which are underpinned by enhanced co-ordination, with the aim of improving the quality of life for all consumers of our services.

In managing its responsibilities for supported accommodation and housing, the Department will be seeking to build the capacity of those people in crisis and short term supported accommodation to make successful transitions to long term housing. Through improvements to public and community housing, the Department will seek to provide a range of long term housing options, which are affordable, accessible and appropriate for all in the Canberra community.

The Department's community services functions will play a major role in delivering on the Government's commitments in relation to addressing poverty in the ACT. Through the emergency relief program, the provision of concessions and the services delivered under the community services program, a vital part of its role will be to limit the impact that financial disadvantage has on individual's ability to participate fully in the Canberra community.

2002-03 Highlights

Strategic and operational issues to be pursued in 2002-03 include:

- enhancing the integration of policy and the delivery of community services and facilities, including closer collaboration with community agencies, improved co-ordination of housing services and supported accommodation;
- enhancing services for people with a disability and their families and supporting the development of reform and service improvement in partnership with people with disabilities, their families, service providers in response to the recent inquiry into disability services;
- expanding disability services in the areas of early diagnosis and assessment of autism, early intervention education programs and multi-disciplinary therapy services to children in autism specific learning support classes in ACT Government primary schools;

- expanding the ACT public and community housing sectors through the provision of more social housing options with a particular focus on the indigenous community housing sector and the upgrading of Ainslie Village;
- improving fire safety in public housing major flat complexes, in order to bring them up to modern standards;
- enhancing health, well-being and independence outcomes by implementing the recommendations of medication audits in the Disability Program and undertaking comprehensive audit of risk for Disability Program clients; and
- ensuring effective clinical and corporate governance by implementing reforms in the Disability Program as recommended by the Disability Reform Group.

Key Budgeted Results for the Department

Section 31 of the *Financial Management Act 1996 (FMA)* advises that Chief Executives are responsible for achievement of financial results. For the purpose of Section 31 of the FMA, key budgeted results are specified in the Budget Papers to improve accountability. An outcome of the increased accountability will be the requirement for Chief Executives to explain **material variances** from specified budgeted results.

In accordance with Section 31 of the *FMA*, following are the key budgeted results for the Department of Disability, Housing and Community Services in 2002-03:

- ***Operating Result ($0.988m)*** **–** the department's budget is determined on the basis that all expenditure is met from annual revenue, with the exception of depreciation. To the extent that this cost is not met by revenue the department continues to have an operating loss.
- ***Current Ratio[1] (0.6 to 1)*** **–** the current ratio is an indication of the ability to fund short term liabilities from short-term assets. While a generally accepted minimum of 1 to 1 is desired, given the nature of the department's operations and the fact that the majority of revenue is provided by Government, a ratio of 0.6 to 1 is not unreasonable.
- ***Total Assets ($35.012m)*** **–** the department's total asset position is generally maintained at this level. The effect of depreciation on the asset base is offset by the annual capital works program funded by way of capital injection and any revaluation movements.
- ***Total Liabilities ($6.187m)*** - the majority of the department's liabilities relate to employee provisions. Employee provision levels are determined by the size and length of service of the workforce. The department has a mature workforce, with levels of emerging costs currently running in line with accruing employee provisions. As a result total employee provisions are remaining relatively constant over the forward years.

[1] *Total current assets / Total current liabilities*

Department of Disability, Housing and Community Services
Statement of Financial Performance

2001-02 Budget $'000		2001-02 Est.Outcome $'000	2002-03 Budget $'000	Var %	2003-04 Estimate $'000	2004-05 Estimate $'000	2005-06 Estimate $'000
	Revenue						
0	Government Payment for Outputs	0	97 652	#	92 871	94 038	95 203
0	User Charges - Non ACT Government	0	1 115	#	1 141	1 168	1 195
0	User Charges - ACT Government	0	59	#	59	59	60
0	Interest	0	5	#	5	5	5
0	Other Revenue	0	50	#	50	50	50
0	Resources Received free of charge	0	278	#	278	278	278
0	**Total Ordinary Revenue**	**0**	**99 159**	**#**	**94 404**	**95 598**	**96 791**
	Expenses						
0	Employee Expenses	0	21 241	#	21 323	21 480	21 598
0	Superannuation Expenses	0	2 579	#	2 597	2 618	2 633
0	Administrative Expenses	0	10 920	#	11 011	11 110	11 237
0	Depreciation and Amortisation	0	892	#	918	918	918
0	Grants and Purchased Services	0	64 515	#	59 592	60 516	61 454
0	**Total Ordinary Expenses**	**0**	**100 147**	**#**	**95 441**	**96 642**	**97 840**
0	**Operating Result**	**0**	**-988**	**#**	**-1 037**	**-1 044**	**-1 049**
0	**Total Equity From Start of Period**	**0**	**0**	**-**	**28 825**	**27 788**	**26 744**
0	Capital Injections	0	1 953	#	0	0	0
0	Inc/Dec in Net Assets from Admin Restructure	0	27 860	#	0	0	0
0	**Total Equity At The End of Period**	**0**	**28 825**	**#**	**27 788**	**26 744**	**25 695**

Department of Disability, Housing and Community Services
Statement of Financial Position

Budget as at 30/6/02 $'000		Est.Outcome as at 30/6/02 $'000	Planned As at 30/6/03 $'000	Var %	Planned as at 30/6/04 $'000	Planned as at 30/6/05 $'000	Planned as at 30/6/06 $'000
	Current Assets						
0	Cash	0	2 661	#	2 661	2 661	2 661
0	Receivables	0	377	#	377	377	377
0	**Total Current Assets**	**0**	**3 038**	**#**	**3 038**	**3 038**	**3 038**
	Non Current Assets						
0	Property, Plant and Equipment	0	31 974	#	31 056	30 138	29 220
0	**Total Non Current Assets**	**0**	**31 974**	**#**	**31 056**	**30 138**	**29 220**
0	**TOTAL ASSETS**	**0**	**35 012**	**#**	**34 094**	**33 176**	**32 258**
	Current Liabilities						
0	Payables	0	329	#	335	341	348
0	Employee Entitlements	0	2 454	#	2 528	2 605	2 686
0	Other	0	2 315	#	2 315	2 315	2 315
0	**Total Current Liabilities**	**0**	**5 098**	**#**	**5 178**	**5 261**	**5 349**
0	**Non Current Liabilities**						
0	Employee Entitlements	0	1 089	#	1 128	1 171	1 214
0	**Total Non Current Liabilities**	**0**	**1 089**	**#**	**1 128**	**1 171**	**1 214**
0	**TOTAL LIABILITIES**	**0**	**6 187**	**#**	**6 306**	**6 432**	**6 563**
0	**NET ASSETS**	**0**	**28 825**	**#**	**27 788**	**26 744**	**25 695**
	REPRESENTED BY FUNDS EMPLOYED						
0	Accumulated Funds	0	28 825	#	27 788	26 744	25 695
0	**TOTAL FUNDS EMPLOYED**	**0**	**28 825**	**#**	**27 788**	**26 744**	**25 695**

Department of Disability, Housing and Community Services
Cashflow Statement

2001-02 Budget $'000		2001-02 Est.Outcome $'000	2002-03 Budget $'000	Var %	2003-04 Estimate $'000	2004-05 Estimate $'000	2005-06 Estimate $'000
	CASH FLOWS FROM OPERATING ACTIVITIES						
	Receipts						
0	Cash from Government for Outputs	0	97 552	#	92 771	93 938	95 103
0	Cash from Government - CSO Payments	0	100	#	100	100	100
0	User Charges	0	131	#	131	131	132
0	Interest Received	0	5	#	5	5	5
0	Other Revenue	0	3 145	#	3 035	3 120	3 206
0	**Operating Receipts**	**0**	**100 933**	**#**	**96 042**	**97 294**	**98 546**
	Payments						
0	Related to Employees	0	23 810	#	23 807	23 978	24 107
0	Related to Administration	0	10 716	#	10 727	10 826	10 952
0	Grants and Purchased Services	0	63 472	#	58 523	59 420	60 331
0	Other	0	3 095	#	2 985	3 070	3 156
0	**Operating Payments**	**0**	**101 093**	**#**	**96 042**	**97 294**	**98 546**
0	**NET CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES**	**0**	**-160**	**#**	**0**	**0**	**0**
	CASH FLOWS FROM INVESTING ACTIVITIES						
	Payments						
0	Purchase of Property, Plant and Equipment	0	1 953	#	0	0	0
0	**Investing Payments**	**0**	**1 953**	**#**	**0**	**0**	**0**
0	**NET CASH INFLOW/(OUTFLOW) FROM INVESTING ACTIVITIES**	**0**	**-1 953**	**#**	**0**	**0**	**0**
	CASH FLOWS FROM FINANCING ACTIVITIES						
	Receipts						
0	Capital Injection from Government	0	1 953	#	0	0	0
0	Receipt of Transferred Cash Balances	0	2 821	#	0	0	0
0	**Financing Receipts**	**0**	**4 774**	**#**	**0**	**0**	**0**
0	**NET CASH INFLOW/(OUTFLOW) FROM FINANCING ACTIVITIES**	**0**	**4 774**	**#**	**0**	**0**	**0**
0	**NET INCREASE/(DECREASE) IN CASH HELD**	**0**	**2 661**	**#**	**0**	**0**	**0**
0	**CASH AT BEGINNING OF REPORTING PERIOD**	**0**	**0**	**-**	**2 661**	**2 661**	**2 661**
0	**CASH AT THE END OF THE**	**0**	**2 661**	**#**	**2 661**	**2 661**	**2 661**

Notes to the Budget Statements

The Department of Disability, Housing and Community Services commences operations on 1 July 2002. The Department of Disability, Housing and Community Services has been created from various functions transferred from the following departments and agencies: the Department of Health and Community Care; the Department of Education, Youth and Family Services; the Department of Urban Services; Chief Minister's Department; the Department of Treasury; and ACT Community Care.

Department of Disability, Housing and Community Services
Statement of Revenues and Expenses on Behalf of the Territory

2001-02 Budget $'000		2001-02 Est.Outcome $'000	2002-03 Budget $'000	Var %	2003-04 Estimate $'000	2004-05 Estimate $'000	2005-06 Estimate $'000
	Revenue						
0	Payment for Expenses on behalf of Territory	0	20 897	#	21 426	21 986	22 532
0	Grants from the Commonwealth	0	37 226	#	31 490	31 655	31 826
0	**Total Ordinary Revenue**	**0**	**58 123**	**#**	**52 916**	**53 641**	**54 358**
	Expenses						
0	Grants and Purchased Services	0	9 284	#	9 480	9 691	9 911
0	Other Expenses	0	11 613	#	11 946	12 295	12 621
0	Transfer Expenses	0	37 226	#	31 490	31 655	31 826
0	**Total Ordinary Expenses**	**0**	**58 123**	**#**	**52 916**	**53 641**	**54 358**
0	**Operating Result**	**0**	**0**	**-**	**0**	**0**	**0**
0	**Total Equity From Start of Period**	**0**	**0**	**-**	**0**	**0**	**0**
0	**Total Equity At The End of Period**	**0**	**0**	**-**	**0**	**0**	**0**

Department of Disability, Housing and Community Services
Statement of Assets and Liabilities on Behalf of the Territory

Budget as at 30/6/02 $'000		Est.Outcome as at 30/6/02 $'000	Planned as at 30/6/03 $'000	Var %	Planned as at 30/6/04 '000	Planned as at 30/6/05 $'000	Planned as at 30/6/06 $'000
	Current Assets						
0	Cash	0	876	#	876	876	876
0	Receivables	0	228	#	228	228	228
0	**Total Current Assets**	**0**	**1 104**	**#**	**1 104**	**1 104**	**1 104**
0	**TOTAL ASSETS**	**0**	**1 104**	**#**	**1 104**	**1 104**	**1 104**
	Current Liabilities						
0	Payables	0	1 104	#	1 104	1 104	1 104
0	**Total Current Liabilities**	**0**	**1 104**	**#**	**1 104**	**1 104**	**1 104**
0	**TOTAL LIABILITIES**	**0**	**1 104**	**#**	**1 104**	**1 104**	**1 104**
0	**NET ASSETS**	**0**	**0**	**-**	**0**	**0**	**0**
	REPRESENTED BY FUNDS EMPLOYED						
0	Accumulated Funds	0	0	-	0	0	0
0	**TOTAL FUNDS EMPLOYED**	**0**	**0**	**-**	**0**	**0**	**0**

Department of Disability, Housing and Community Services
Budgeted Statement of Cashflows on Behalf of the Territory

2001-02 Budget $'000		2001-02 Est.Outcome $'000	2002-03 Budget $'000	Var %	2003-04 Estimate $'000	2004-05 Estimate $'000	2005-06 Estimate $'000
	CASH FLOWS FROM OPERATING ACTIVITIES						
	Receipts						
0	Cash from Government for EBT	0	11 613	#	11 946	12 295	12 621
0	Cash from Government - CSO Payments	0	9 284	#	9 480	9 691	9 911
0	Grants Received from the Commonwealth	0	37 226	#	31 490	31 655	31 826
0	Other Revenue	0	79	#	81	83	85
0	**Operating Receipts**	**0**	**58 202**	**#**	**52 997**	**53 724**	**54 443**
	Payments						
0	Grants and Purchased Services	0	9 284	#	9 480	9 691	9 911
0	Other	0	11 692	#	12 027	12 378	12 706
0	Territory Receipts to Government	0	37 226	#	31 490	31 655	31 826
0	**Operating Payments**	**0**	**58 202**	**#**	**52 997**	**53 724**	**54 443**
0	**NET CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES**	**0**	**0**	**-**	**0**	**0**	**0**
	CASH FLOWS FROM FINANCING ACTIVITIES						
	Receipts						
0	Receipt of Transferred Cash Balances	0	876	#	0	0	0
0	**Financing Receipts**	**0**	**876**	**#**	**0**	**0**	**0**
0	**NET CASH INFLOW/(OUTFLOW) FROM FINANCING ACTIVITIES**	**0**	**876**	**#**	**0**	**0**	**0**
0	**NET INCREASE/(DECREASE) IN CASH HELD**	**0**	**876**	**#**	**0**	**0**	**0**
0	**CASH AT BEGINNING OF REPORTING PERIOD**	**0**	**0**	**-**	**876**	**876**	**876**
0	**CASH AT THE END OF THE REPORTING PERIOD**	**0**	**876**	**#**	**876**	**876**	**876**

Notes to the Budget Statements

The Department of Disability, Housing and Community Services commences operations on 1 July 2002. The Department of Disability, Housing and Community Services has been created from various functions transferred from the following departments and agencies: the Department of Health and Community Care; the Department of Education, Youth and Family Services; the Department of Urban Services; Chief Minister's Department; the Department of Treasury; and ACT Community Care.

Changes to Appropriation

Changes to Appropriation - Departmental

Government Payment for Outputs	2001-02 Est. Outc. $'000	2002-03 Budget $'000	2003-04 Estimate $'000	2004-05 Estimate $'000	2005-06 Estimate $'000
2001-02 Budget	**0**	**0**	**0**	**0**	**0**
Transfer from Chief Minister's Department	0	100	103	105	108
Transfer from Department of Treasury	0	75	77	79	81
Transfer from DEYFS	0	20 370	20 910	21 461	22 024
Transfer from DHCC	0	39 278	39 732	40 292	40 837
Transfer from DUS	0	37 829	32 049	32 101	32 153
2002-03 Amended Budget	**0**	**97 652**	**92 871**	**94 038**	**95 203**

Changes to Appropriation - Territorial

Payment for Expenses on Behalf of the Territory	2001-02 Est. Outc. $'000	2002-03 Budget $'000	2003-04 Estimate $'000	2004-05 Estimate $'000	2005-06 Estimate $'000
2001-02 Budget	**0**	**0**	**0**	**0**	**0**
Transfer from DEYFS	0	20 897	21 426	21 986	22 532
2002-03 Amended Budget	**0**	**20 897**	**21 426**	**21 986**	**22 532**

Changes to Appropriation - Departmental

Capital Injection	2001-02 Est. Outc. $'000	2002-03 Budget $'000	2003-04 Estimate $'000	2004-05 Estimate $'000	2005-06 Estimate $'000
2001-02 Budget	**0**	**0**	**0**	**0**	**0**
Transfer from DEYFS	0	1 953	0	0	0
2002-03 Amended Budget	**0**	**1 953**	**0**	**0**	**0**

Capital Works

Departmental

	Estimated Total Cost $'000	Expenditure Previous Years $'000	2002-03 Estimated Expenditure $'000m	2002-03 Financing $'000	Expected Completion Date
New Capital Works					
Children's, Youth and Family					
Minor New Works	263	-	263	263	Jun 2003
Total New Capital Works	**263**	**0**	**263**	**263**	
Works in Progress					
Children's, Youth and Family					
Extra Community Space in New Griffin Centre	1 700	10	1 690	1 690	Dec 2003
Total Works in Progress	**1 700**	**10**	**1 690**	**1 690**	
Total Departmental Capital Works	**1 963**	**10**	**1 953**	**1 953**	

Commonwealth Grants

The major Commonwealth payments for which the Portfolio has responsibility are:

Name of Grant	Activities Funded by Grant	2002-03 Estimate ($'000s)
Commonwealth-State Housing Agreement – Block Grant	Public housing assistance initiatives, new rental stock and supplementation of public housing operations	24 618
Commonwealth-States Disability Agreement	Provide a range of specialist disability services that are integrated for persons with disabilities	5 700
Supported Accommodation Assistance Program	Contribution to Supported Accommodation Assistance Program which provides transitional and crisis accommodation services	5 651
Concessions	Compensation for provision of concessions to pensioner concession card holders	1 257

For 2002-03 this Output has been transferred from the Department of Health and Community Care to the Department of Disability, Housing and Community Services. In 2001-02 this was Output Class 3 Health and Community Care, Output 3.3 Community Health Services in the Department of Health and Community Care.

OUTPUT CLASS 1: DISABILITY, HOUSING AND COMMUNITY SERVICES

PRINCIPAL MEASURES

OUTPUT 1.1: DISABILITY POLICY, PLANNING AND SERVICES

Description: Provision of high quality community based, consumer focused disability services through government and non-government service providers to meet the accommodation support, community access, community support, respite care and wellbeing needs of people with moderate to severe disabilities.

Measures	2001-02 Targets	2001-02 Estimated Outcome	2002-03 Targets
Quantity			
Disability accommodation and support services:			
• Accommodation support (number of clients)			290
• Community Support – Recreation (occasions of service)			8,700
• Community Support, counselling, therapy (hours)			17,667
• Respite – Centre Based (number of bed nights)			8,314
• Respite – In own home (number of hours)			22,017
Quality/Effectiveness			
Service providers implement the National Disability Service Standards.			100%
Timeliness			
Contract payments disbursed within contracted timeframes			95%
Cost			
Cost per 1,000 head of population ($’000)[1]			$133.35
TOTAL COST ($’000)			**$43,024**
GOVERNMENT PAYMENT FOR OUTPUTS ($’000)			**$41,521**

Notes

(1) The population estimate for 2002-03 is 322,638.

For 2002-03 this Output has been transferred from the Department of Urban Services to the Department of Disability, Housing and Community Services. In 2001-02 this Output was originally in the Department of Health, Housing and Community Care Output Class 3 Payments for Services Purchased, Output 3.5 Housing Assistance. In accordance with the Administrative Arrangement Orders (AAO) of 14 November 2001, this Output was then transferred to Output Class 6 Housing Assistance, Output 6.1 Housing Assistance, in the Department of Urban Services.

OUTPUT CLASS 1: DISABILITY, HOUSING AND COMMUNITY SERVICES

PRINCIPAL MEASURES

OUTPUT 1.2: HOUSING POLICY AND PLANNING

Description: The provision and management of public and community housing tenancies housing policy advice and administration of Commonwealth – State Housing Agreement.

Measures	2001-02 Targets	2001-02 Estimated Outcome	2002-03 Targets
Quantity			
Number of Public and Community Housing tenancies managed			11,760
Number of Public and Community Housing properties / dwellings			11,910
Number of applicants housed			1,500
Percentage of ACT Housing tenants receiving rent rebate			85%
Occupancy rate			97%
Quality/Effectiveness			
Customer satisfaction of public housing tenants maintained to at least National average			>60%
Customer satisfaction of community housing tenants maintained to at least National average			>77%
Timeliness			
Time taken to process applications averages 15 days or less			100%
Affordable Housing Report			June 2003
Re-negotiation of CSHA Multi-lateral and Bilateral Agreements to take effect from 1 July 2003			Effective 1 July 2003
Cost			
Rent rebates – unfunded ($'000)			$42,000
Payment to ACT Housing ($'000)			$27,358
Other housing assistance, including grants to community organisations ($‘000)			$10,359
TOTAL COST ($’000)[1]			**$35,890**
GOVERNMENT PAYMENT FOR OUTPUTS ($’000)[1]			**$35,888**

Notes

(1) Includes the new initiatives provided by Government for ‘Expansion of Community Housing”, ‘Ainslie Village Building Code Compliance’ and ‘Indigenous Housing Access and Choices’.

For 2002-03 this output has been transferred from the Department of Education, Youth and Family Services to the Department of Disability, Housing and Community Services. In 2001-02 this was Output Class 7 Family Services Output 7.2 Family and Community Support Services in the Department of Education, Youth and Family Services.

OUTPUT CLASS 1: DISABILITY, HOUSING AND COMMUNITY SERVICES

PRINCIPAL MEASURES

OUTPUT 1.3: SUPPORTED ACCOMMODATION AND COMMUNITY SERVICES

Description: Provision of support and resources for a variety of community development activities, transitional accommodation and related services; administration of Territorial funding for a range of concessions and benefits to low income earners, and management of community facilities.

Measures	**2001-02 Targets**	**2001-02 Estimated Outcome**	**2002-03 Targets**
Quantity			
Total number of service contracts administered:			
• Community Services Grant (CSG)			26
• Supported Accommodation Assistance Program			28
Value of concessions			$21,306,000
Quality/Effectiveness			
Funded organisations' satisfaction with government contract administration			80%
Timeliness			
Payments made by the department within 28 days of receipt of account from agencies administering concessions or benefits			90%
Contract payments disbursed within contracted timeframes			95%
Cost			
Concession or benefit administration as a percentage of total funding allocated			0.94%
TOTAL COST ($'000)			**$16,877**
GOVERNMENT PAYMENT FOR OUTPUT ($'000)			**$15,887**

For 2002-03 this output has been transferred from the Department of Education, Youth and Family Services to the Department of Disability, Housing and Community Services. In 2001-02 this was Output Class 5 Children's Services Output 5.2 Child Health and Development Services in the Department of Education, Youth and Family Services.

OUTPUT CLASS 1: DISABILITY, HOUSING AND COMMUNITY SERVICES

PRINCIPAL MEASURES

OUTPUT 1.4: CHILD HEALTH AND DEVELOPMENT SERVICES

Description: Provision of assistance to children and young people to the age of 12 who have a range of development problems including physical, intellectual, communication, and other functional difficulties.

Measures	**2001-02 Target**	**2001-02 Estimated Outcome**	**2002-03 Targets**
Quantity			
Number of occasions of service provided annually			24,500
Quality/Effectiveness			
Customer satisfaction with clinical services as measured by annual survey			85%
Teacher satisfaction with consultation by CHADS in relation to the management of children with developmental delays and disabilities attending ACT Government primary schools			80%
Timeliness			
New referrals actioned within 5 working days			92%
Cost			
Average cost per occasion of service for child health and development services			$178
TOTAL COST ($'000)			**$4,356**
GOVERNMENT PAYMENT FOR OUTPUT ($'000)			**$4,356**