

RELATED PARTY DISCLOSURES

TEMPLATE FOR DESIGNATING STAFF AS KEY MANAGEMENT PERSONNEL (KMP)

Example Agency

(insert name of the ACT Government Reporting Entity for example CMTEDD)

Please refer to the Guidance for Directors-General and Chief Executive Officers on Designating Staff as KMP of their reporting entity.

Position Level	Position Title	Whether member of management board/ executive management committee/ other (explaining the role of the board/ committee in relation to the entity)	Other Information
SES	Under Treasurer	Member of the Executive Management Group of CMTEDD, which works with the HOS in planning and directing the activities of CMTEDD.	Delegated the responsibility to independently manage Treasury, Insurance and Shared Services functions within CMTEDD.

Signed:

Name:

Director-General/ Chief Executive Officer

Date: