

ACT COMMUNITY CARE

Objectives

ACT Community Care aims to provide quality community based health and disability services so that the people of the ACT maintain the best health and quality of life in Australia. These services are provided for all sections of the community, individuals, families and groups with special needs and include caring for people with an illness or problem, promoting health or preventing illness and maintaining or improving quality of life.

As a service provider, ACT Community Care has a number of contracts to provide services. ACT Community Care's primary contract is with the Department of Health, Housing and Community Care.

2001-02 Highlights

Strategic and operational issues to be pursued in 2001-02 include:

- ensuring effective clinical and corporate governance by achieving an Australian Quality Council Business Excellence Award and implementing a clinical risk framework including the introduction of the Australian Incident Monitoring System (AIMS);
- providing quality and cost effective services by:
 - completing the refurbishment of the dental service area at the Tuggeranong Health Centre, to expand the number of dental surgeries and improve overall efficiency in service delivery;
 - implementing an energy management program to achieve more efficient energy utilisation in the major health centres;
 - refurbishing the Belconnen Health Centre to provide efficiencies in service delivery, better utilisation of existing space and ultimately a better client focus for the services provided by the Centre; and
 - implementing an electronic rostering system to improve management of staffing levels;
- enhancing health, well-being and independence outcomes by:
 - establishing a Parenting Centre in Gungahlin to provide child health clinic services and parenting groups;
 - increasing counselling and medical services to women;
 - reducing waiting times for elective restorative dental treatment and dentures;
 - establishing a satellite public methadone clinic on the northside of Canberra;
 - implementing a skills based program for families and friends affected by alcohol and other drug abuse;
 - upgrading the cervical cytology register; and

- providing enhanced services for people in active rehabilitation programs including social work, case management and driver rehabilitation; and
- enhancing client relationships by introducing a client focused customer relations management information system that will improve access, promote greater efficiency and improve reporting.

ACT Community Care Statement Of Financial Performance

2000-01 Budget \$'000		2000-01 Est.Outcome \$'000	2001-02 Budget \$'000	Var %	2002-03 Estimate \$'000	2003-04 Estimate \$'000	2004-05 Estimate \$'000
Revenue							
3 371	User Charges - Non ACT Government	3 691	3 878	5	3 881	3 883	3 913
69 343	User Charges - ACT Government	74 459	79 528	7	78 460	79 162	79 740
70	Interest	91	84	-8	82	73	64
253	Other Revenue	552	246	-55	255	258	254
1 008	Resources Received free of charge	1 008	1 008	-	1 008	1 008	1 008
74 045	Total Ordinary Revenue	79 801	84 744	6	83 686	84 384	84 979
Expenses							
47 179	Employee Expenses	47 424	50 821	7	50 974	51 325	51 629
6 638	Superannuation Expenses	6 413	6 606	3	6 640	6 712	6 800
21 420	Administrative Expenses	25 266	27 793	10	25 792	26 046	26 226
960	Depreciation and Amortisation	1 048	1 798	72	2 246	2 249	2 255
1 280	Grants and Purchased Services	1 281	1 293	1	1 321	1 352	1 384
77 477	Total Ordinary Expenses	81 432	88 311	8	86 973	87 684	88 294
-3 432	Operating Result Before Extraordinary Items	-1 631	-3 567	-119	-3 287	-3 300	-3 315
202	Injection for Operating Requirements	202	208	3	208	208	208
-3 230	Operating Result	-1 429	-3 359	-135	-3 079	-3 092	-3 107
0	Increase/(Decrease) in asset revaluation reserve	-167	0	100	0	0	0
0	Transfer to/from Reserves	167	0	-100	0	0	0
19 334	Total Equity From Start of Period	20 740	20 011	-4	23 788	20 709	17 617
1 330	Capital Injections	1 330	7 136	437	0	0	0
0	Inc/Dec in Net Assets from Admin Restructure	-630	0	100	0	0	0
17 434	Total Equity At The End of Period	20 011	23 788	19	20 709	17 617	14 510

ACT Community Care Statement Of Financial Position

Budget as at 30/6/01 \$'000		Est.Outcome as at 30/6/01 \$'000	Planned as at 30/6/02 \$'000	Var %	Planned as at 30/6/03 \$'000	Planned as at 30/6/04 \$'000	Planned as at 30/6/05 \$'000
Current Assets							
50	Cash	50	50	-	50	50	50
794	Receivables	794	786	-1	786	796	806
1 292	Investments	1 558	1 438	-8	1 322	1 187	1 043
318	Other	1 030	904	-12	778	652	526
2 454	Total Current Assets	3 432	3 178	-7	2 936	2 685	2 425
Non Current Assets							
30 168	Property, Plant and Equipment	29 225	36 364	24	34 223	32 186	30 034
500	Capital Works in Progress	2 525	109	-96	109	0	0
30 668	Total Non Current Assets	31 750	36 473	15	34 332	32 186	30 034
33 122	TOTAL ASSETS	35 182	39 651	13	37 268	34 871	32 459
Current Liabilities							
2 070	Creditors	2 140	2 139	..	2 140	2 141	2 142
7 449	Employee Entitlements	6 738	7 116	6	7 494	7 872	8 250
0	Other	124	124	-	124	124	124
9 519	Total Current Liabilities	9 002	9 379	4	9 758	10 137	10 516
Non Current Liabilities							
6 169	Employee Entitlements	6 169	6 484	5	6 801	7 117	7 433
6 169	Total Non Current Liabilities	6 169	6 484	5	6 801	7 117	7 433
15 688	TOTAL LIABILITIES	15 171	15 863	5	16 559	17 254	17 949
17 434	NET ASSETS	20 011	23 788	19	20 709	17 617	14 510
REPRESENTED BY FUNDS EMPLOYED							
13 873	Accumulated Funds	16 437	20 214	23	17 135	14 043	10 936
3 561	Reserves	3 574	3 574	-	3 574	3 574	3 574
17 434	TOTAL FUNDS EMPLOYED	20 011	23 788	19	20 709	17 617	14 510

ACT Community Care Cashflow Statement

2000-01 Budget \$'000		2000-01 Est.Outcome \$'000	2001-02 Budget \$'000	Var %	2002-03 Estimate \$'000	2003-04 Estimate \$'000	2004-05 Estimate \$'000
2 882	CASH AT BEGINNING OF REPORTING PERIOD	2 723	1 608	-41	1 488	1 372	1 237
	CASH FLOWS FROM OPERATING ACTIVITIES						
	Receipts						
72 916	User Charges	78 192	83 614	7	82 549	83 253	83 861
70	Interest Received	133	84	-37	82	73	64
2 216	Other Revenue	2 329	2 456	5	2 455	2 499	2 495
75 202	Operating Receipts	80 654	86 154	7	85 086	85 825	86 420
	Payments						
53 115	Related to Employees	52 552	56 725	8	56 913	57 335	57 727
20 123	Related to Administration	23 901	26 669	12	24 668	24 922	25 102
1 280	Grants and Purchased Services	1 281	1 293	1	1 321	1 352	1 384
2 249	Other	2 249	2 202	-2	2 200	2 251	2 251
76 767	Operating Payments	79 983	86 889	9	85 102	85 860	86 464
-1 565	NET CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES	671	-735	-210	-16	-35	-44
	CASH FLOWS FROM INVESTING ACTIVITIES						
	Receipts						
0	Proceeds from Sale of Property, Plant & Equipment	51	0	-100	0	0	0
0	Investing Receipts	51	0	-100	0	0	0
	Payments						
1 305	Purchase of Property, Plant and Equipment	3 167	6 521	106	100	100	100
1 305	Investing Payments	3 167	6 521	106	100	100	100
-1 305	NET CASH INFLOW/(OUTFLOW) FROM INVESTING ACTIVITIES	-3 116	-6 521	-109	-100	-100	-100
	CASH FLOWS FROM FINANCING ACTIVITIES						
	Receipts						
1 330	Capital Injection from Government	1 330	7 136	437	0	0	0
1 330	Financing Receipts	1 330	7 136	437	0	0	0
1 330	NET CASH INFLOW/(OUTFLOW) FROM FINANCING ACTIVITIES	1 330	7 136	437	0	0	0
-1 540	NET INCREASE/(DECREASE) IN CASH HELD	-1 115	-120	89	-116	-135	-144
1 342	CASH AT THE END OF THE REPORTING PERIOD	1 608	1 488	-7	1 372	1 237	1 093

Notes to the Financial Statements

Significant variations are as follows:

Statement of Financial Performance

- user charges – non-ACT Government:
 - the increase of \$0.320m in 2000-01 from the original budget mainly reflects additional revenue from disability clients from NSW and other services;
 - the increase of \$0.187m in 2001-02 is mainly due to expected additional revenue from NSW clients, methadone payments and the Department of Veterans' Affairs;
- user charges – ACT Government:
 - the increase of \$5.116m in 2000-01 from the original budget reflects increased revenue from agreements with other government agencies and variations to the Purchase Agreement with the Department of Health Housing and Community Care. The major adjustments include:
 - funding for the implementation of the Community Care Information System (CCIS) (\$1.1m);
 - funding for Canberra's Own Options of Living (COOOL) house at Fisher (\$0.381m);
 - funding for an increase in the workers' compensation premium (\$0.597m);
 - staffing and other quality initiatives in the Disability Program (\$0.501m);
 - revenue for services under the victims' support scheme (\$0.424m);
 - funding for the diabetes service (\$0.280m);
 - expansion of the methadone program and other alcohol and drug initiatives (\$0.342m);
 - therapy for children in special schools (\$0.125m);
 - funding for healthy families - complex needs project (\$0.125m);
 - the domiciliary oxygen scheme (\$0.170m);
 - additional breast screening services (\$0.126m);
 - additional disability clients (\$0.214m);
 - funding to upgrade the ultrasound machine (\$0.215m);
 - additional funding for corrections health (\$0.143m);
 - additional dental clinics sessions and services for people with disabilities (\$0.138m);
 - funding for chronic pain management (\$0.095m); and
 - funding for youth health initiatives (\$0.1m);
 - the increase of \$5.069m in 2001-02 is mainly due to additional funding through the Purchase Agreement with the Department of Health Housing and Community Care. The major adjustments include:

- funding for the implementation of the Community Care Information System (CCIS) (\$3.085m);
 - funding to reduce the dental waiting list (\$1m);
 - establishment of parenting services at Gungahlin (\$0.220m);
 - additional counselling and specialist medical services for women (\$0.2m);
 - establishment of a satellite public methadone clinic on the northside of Canberra (\$0.261m);
 - continuation of funding for initiatives commenced in 2000-01 (\$0.535m);
 - implementation of a skills based program for families affected by alcohol and other drug abuse (\$0.082m);
 - funding for enhanced rehabilitation services (\$0.2m);
 - upgrade of the cervical cytology register (\$0.1m); and
 - funding for price increases (\$1.047m);
- the increase is partially offset by one-off funding from the Department in 2000-01, primarily for
- the increase in the workers' compensation premium (\$0.597m);
 - the upgrade of the ultrasound machine (\$0.215m);
 - reforms in the Alcohol and Drug Program and other initiatives (\$0.433m); and
 - operating the Canberra's Own Options of Living (COOOL) house at Fisher (\$0.381m);
- other revenue: the increase of \$0.299m in 2000-01 from the original budget mainly relates to reimbursements from prior years and unexpected donations and grants. The decrease of \$0.306m in 2001-02 relates to one-off revenue in 2000-01 for prior years reimbursements, donations and grants;
 - employee and superannuation expenses:
 - the small variation in 2000-01 from the original budget is the net effect of increase in expenses resulting from agreed adjustments to the Purchase Agreement with the Department of Health, Housing and Community Care and a decrease in expenses due to reduced use of casual staff and some unfilled positions;
 - the increase of \$3.590m in 2001-02 is due to:
 - the implementation of the Community Care Information System (CCIS) (\$0.417m);
 - expected salary increases (\$0.617m);
 - expenditure to reduce the dental waiting list (\$0.471m);
 - the establishment of parenting services at Gungahlin (\$0.158m);
 - additional counselling and specialist medical services for women (\$0.171m);
 - the establishment of a satellite public methadone clinic on the northside of Canberra (\$0.202m);

- the implementation of a skills based program for families affected by alcohol and other drug abuse (\$0.075m);
- expenditure for enhanced rehabilitation services (\$0.173m);
- increased expenses associated with services to external clients and the continuation of initiatives commenced in 2000-01 (\$0.602m);
- one-off under expenditure in 2000-01 primarily as a result of reduced use of casual staff and some unfilled positions (\$1.758m), partially offset by
- one-off expenses for the COOOL house at Fisher (\$0.265m);
- one-off expenses for reforms in the Alcohol and Drug Program and other initiatives (\$0.210m); and
- the increase in the workers' compensation premium in 2000-01 (\$0.597m);
- administrative expenses:
 - the increase of \$3.846m in 2000-01 from the original budget mainly reflects additional expenses for:
 - the COOOL house at Fisher (\$0.116m);
 - staffing and other quality initiatives in the Disability Program (\$0.299m);
 - services under the victims' support scheme (\$0.225m);
 - therapy for children in special schools (\$0.124m);
 - the domiciliary oxygen scheme (\$0.160m);
 - additional disability clients (\$0.152m);
 - additional funding for corrections health (\$0.097m);
 - IT modernisation expenses (\$0.126m); and
 - increased costs associated with agency staff (\$2.145m);
 - the increase of \$2.527m in 2001-02 from the 2000-01 estimated outcome is largely due to:
 - the implementation of the Community Care Information System (CCIS) (\$3.380m);
 - expected price increases (\$0.432m);
 - expenditure to reduce the dental waiting list (\$0.529m);
 - the establishment of a satellite public methadone clinic on the northside of Canberra (\$0.098m);
 - upgrade of the cervical cytology register (\$0.1m);
 - increased expenses associated with services to external clients and the continuation of initiatives commenced in 2000-01 (\$0.190m), partially offset by
 - one-off expenses for the COOOL house at Fisher (\$0.116m); and
 - increased use of agency staff and other one-off expenses in 2000-01 (\$2.059m);

- depreciation:
 - the increase of \$0.088m in 2000-01 from the original budget mainly reflects of plant and equipment purchases and completed leasehold improvement projects; and
 - the increase of \$0.750m in 2001-02 is mainly due to the Community Care Information System (CCIS) and the impact of equipment purchases, including the new ultrasound machine in 2000-01;
- decrease in net assets from admin restructuring: the decrease in 2000-01 was for the transfer of vacant land at Melba (formerly site of the Melba Health Centre) to Land and Property in November 2000;
- capital injections: the amount for 2001-02 comprises:
 - \$4.230m for the implementation of the Community Care Information System (CCIS);
 - \$2.032m for the refurbishment of the Belconnen Health Centre;
 - \$0.412m for minor new works;
 - \$0.268m to complete the refurbishment of the dental area at the Tuggeranong Health Centre;
 - \$0.109m for feasibility studies at the Tuggeranong and Dickson Health Centres; and
 - \$0.085m for electronic service delivery initiatives.

Statement of Financial Position

- total assets:
 - the increase of \$2.060m in 2000-01 from the original budget is due to:
 - an increase in investments from additional revenue;
 - an increase in other assets for the prepayment of IT modernisation costs; and
 - an increase in non-current assets mainly as a result of the commencement of the implementation of the Community Care Information System.
 - the increase of \$4.469m in 2001-02 from the 2000-01 estimated outcome is due to:
 - the completion of the implementation of the Community Care Information System; and
 - the refurbishment of the Belconnen Health Centre;
- total liabilities:
 - the decrease of \$0.517m in 2000-01 from the original budget is mainly due to lower than anticipated employee entitlements for allied health staff transferred from The Canberra Hospital in 1999-2000;
 - the increase of \$0.692m in 2001-02 from the 2000-01 estimated outcome reflects growth in the provision for employee entitlements.

Capital Works

Departmental

	Estimated Total Cost \$'000	Expenditure Previous Years \$'000	2001-2002 Estimated Expenditure \$'000	2001-2002 Financing \$'000	Expected Completion Date
New Capital Works					
Feasibility Studies – Dickson and Tuggeranong Health Centres	109	-	109	109	Sept 2001
Belconnen Health Centre Refurbishment – Stages 3,4,5 and 6	2 032	-	2 032	2 032	June 2002
Minor New Works	412	-	412	412	Dec 2001
Total New Capital Works	2 553		2 553	2 553	
Works in Progress					
Tuggeranong Health Centre – Dental Refurbishment	568	300	268	268	Sept 2001
Total Works in Progress	568	300	268	268	
Total Capital Works	3 121	300	2 821	2 821	

2001-02 Supplementary Program

	Estimated Total Cost \$'000
Energy Management – Narrabundah Health Centre	230
Total Supplementary Program	230