

## AGENCY TAX MANAGER - CONTACT DETAILS FOR TAXATION HELPDESK SERVICES

<b>Agency:</b>			
<b>Designated Tax Manager:</b>			
Telephone Number:		Fax number:	
Email Address:			
<b>Alternate Contact Officer:</b>			
Telephone Number:		Fax number:	
Email Address:			
<b>Accounts Payable Officer:</b>			
Telephone Number:			
Email Address:			

## CATEGORY OF SERVICE(S) REQUIRED (please tick applicable boxes)

Verbal and written services paid for by Treasury (2½ hours funded per year)	<input type="checkbox"/>
Verbal and written services paid for by individual agency	<input type="checkbox"/>

Agencies may choose to initially only activate centrally funded services, in which case they will receive 2½ hours of advice. If agency-funded services are not initially activated, a further activation form will be necessary to access additional advice.

## Please return this completed form to the Accounting branch (details as follows)

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