


## Request for Costing an Election Commitment

<b>Name of election commitment:</b>	<i>ACT Procurement Solutions change agent</i>					
Person and party requesting costing:	Meredith Hunter, ACT Greens Parliamentary Leader					
Date of public release of election commitment, including source:	8 <sup>th</sup> October 2012 <a href="http://act.greens.org.au/sites/greens.org.au/files/Business.pdf">http://act.greens.org.au/sites/greens.org.au/files/Business.pdf</a>					
Summary of election commitment:	<p>A new sustainable procurement change agent within ACT Procurement Solutions to improve the sustainability of government procurement and develop processes better suited to local, micro, small and medium sized businesses.</p> <p>The change agent would (a) train ACT Government officers engaged in procurement activities in incorporating sustainability considerations into their work and engaging with suppliers on sustainability issues; and (b) engage with representatives of local businesses and recommend any changes necessary to refine procurement processes to ensure they are accessibly to those businesses.</p>					
Intention of election commitment:	Make best use of procurement decisions to support the local and regional economy and to support local, innovative and sustainable business.					
Signature of person requesting costing:						
Date of request for costing:	11/10/12					
<b>What are the key assumptions that have been made in the election commitment?</b>						
<p><b>Note:</b> that where the request to cost an election commitment differs from the public announcement, the costing will be on the basis of information provided in the costing request.</p> <p><b>Note:</b> it will be up to the professional judgment of the Director-General as to whether these assumptions are adopted in the costing of the election commitment.</p>						
<b>Where relevant, is the funding for the policy to be demand driven or a capped amount?</b>						
A capped amount.						
<b>Will third parties, for instance the Commonwealth or other State/Territories, have a role in funding or delivering the election commitment?</b>						
No.						
<b>Will funding/the cost require indexation?</b>						
Yes.						
<b>What are the estimated revenue and operating costs each year (if available) and what are the capital requirements for this election commitment and estimated costs each year (if available)?</b>						
	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>Total</b>
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue <sup>(a)</sup>						
Expenses <sup>(a)</sup>		-190	-195			

Capital						
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(a) A negative number indicates a decrease in revenue or an increase in expenses.

**What is the likely take up?**  
N/A

**Any other assumptions?**

- The Change Agent would be employed for two years at SOG B level and would be provided with \$40,000 program costs in each of the two years of employment
- The salary has been taken from Appendix A to the Standard Costing Parameters and indexed at 3% per annum.

<b>Administration of the election commitment</b>
<b>How will the election commitment be administered?</b> By ACT Procurement Solutions as an additional staff member within existing management structures.
<b>Who will administer the election commitment?</b> ACT Procurement Solutions.
<b>Has an allowance been made for expenses necessary to support the implementation of this election commitment?</b> – If no, will the government agency be expected to absorb expenses associated with this election commitment? – If yes, please specify the key assumptions. Funding has been provided for both salary and program costs however it is anticipated that some additional management expenses will be absorbed by the Directorate.
<b>What is the intended implementation date of the election commitment?</b> From 2013-14.
<b>Are there transitional arrangements associated with election commitment implementation?</b> No.
<b>Are there any other assumptions that need to be considered?</b> No.
<b>When is the election commitment expected to be fully operational?</b> <i>Please provide further details i.e. start and end dates, the level of commitment during each period etc?</i> During 2013-14.
<b>Will the election commitment cease and if so when?</b> Yes, at the end of 2014-15.