


Request for Costing an Election Commitment

Name of election commitment:	<i>Court liaison officers</i>					
Person and party requesting costing:	Meredith Hunter, ACT Greens Parliamentary Leader					
Date of public release of election commitment, including source:	28 th September 2012 http://act.greens.org.au/content/justice-0 (page 4, point 6)					
Summary of election commitment:	Funding to recruit up to three Court Liaison Officers					
Intention of election commitment:	Recruit up to three court liaison officers to work with community services and Court staff to enhance therapeutic and support service referrals.					
Signature of person requesting costing:						
Date of request for costing:	10/10/12					
What are the key assumptions that have been made in the election commitment?						
<p>Note: that where the request to cost an election commitment differs from the public announcement, the costing will be on the basis of information provided in the costing request.</p> <p>Note: it will be up to the professional judgment of the Director-General as to whether these assumptions are adopted in the costing of the election commitment.</p>						
Where relevant, is the funding for the policy to be demand driven or a capped amount?						
A capped amount.						
Will third parties, for instance the Commonwealth or other State/Territories, have a role in funding or delivering the election commitment?						
No.						
Will funding/the cost require indexation?						
Yes, funding has been indexed at 3% per year						
What are the estimated revenue and operating costs each year (if available) and what are the capital requirements for this election commitment and estimated costs each year (if available)?						
	2012-13	2013-14	2014-15	2015-16	2016-17	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue ^(a)						
Expenses ^(a)		-332	-342	-352	-362	-1,388
Capital						
(a) A negative number indicates a decrease in revenue or an increase in expenses.						
What is the likely take up?						
N/A						
Any other assumptions?						
The salary cost is based on the Justice and Community Safety Directorate Enterprise Agreement 2011-13, Page 124, which states that an Administrative Services Officer Class 5 is paid \$72,099 per						

annum from 1 July 2012. Additional costs have been added to this base costing based on the ACT Government Standard Costing Parameters 2012. These are:

- Superannuation of 9% (page 4);
- Workers compensation of 11% (page 8);
- Accrued benefits of 4% (page 4);
- Administrative On-Costs of \$17,027 (indexed by CPI of 2.5% from 2013-14);
- General cost escalator for the ASO5 of 3% per annum (page 6).

It is assumed that the three staff can be supervised by existing staff within the Directorate and accordingly no additional supervisory staffing costs have been included.

Administration of the election commitment

How will the election commitment be administered?

The extra staff members will be managed within the existing management framework in place at the Justice and Community Safety Directorate.

Who will administer the election commitment?

The Justice and Community Safety Directorate.

Has an allowance been made for expenses necessary to support the implementation of this election commitment?

- If no, will the government agency be expected to absorb expenses associated with this election commitment?
- If yes, please specify the key assumptions.

No. Any additional cost will be absorbed from within existing directorate resources.

What is the intended implementation date of the election commitment?

From the start of the 2013.14 financial year.

Are there transitional arrangements associated with election commitment implementation?

N/A.

Are there any other assumptions that need to be considered?

No.

When is the election commitment expected to be fully operational?

Please provide further details i.e. start and end dates, the level of commitment during each period etc?

From the start of the 2013-14 financial year.

Will the election commitment cease and if so when?

N/A.